

Dear Norco College Friends,

Since the last COVID-19 update on the evening of Sunday, March 15, the college continues to work to reduce the essential work positions needed on campus. Thank you all for your commitment, dedication, and care in making sure we reduce the number of essential personnel on campus by providing equipment and resources to operate from remote locations. Earlier this month, our accreditation visiting team applauded this college on living its mission. It is never more evident than this week as we come together to ensure excellence in service and learning to our community.

I would like to share an update on college operations and staffing. We have worked hard to reduce the number of essential employees, below is the status of our workforce at this time. It is important to note that employees should be available during their regular business hours/shift.

Depending on the accessibility of the employee, this may be a phone call. g-3.8 (h)1td1.1 (ave)1.1 (s)-.1 (s)-.1i Er

and have been relieved

s designated as essential
software needs to be able

shall be available during
inquiries via email or

and counts are:

CATEGORY

MANAGEMENT

designation

- Budget monitoring and maintenance, end-of-year budget projections

- All our social media accounts continue to be active and we shall plan to continue to post college and district updates.

Website

- A flurry of activity has been focused on providing the most accurate updates as well as tools and resources to both our homepage and the new Online web page (<https://www.norcocollege.edu/online>). The Online page includes a separate list of links for Students as well as for Faculty. It is changing daily! Please check back often.

Today's updates include:

- Student FAQs:
<https://www.norcocollege.edu/online/students/Pages/faqs.aspx>
- Online Student Services (Food Pantry and Showers, Student Employment, Transfer Center): <https://www.norcocollege.edu/online/Pages/oss.aspx>
- The Norco DE Handbook:
<https://www.norcocollege.edu/online/Pages/index.aspx>

STUDENT SERVICES

- A comprehensive list of services can be found online at:
<https://www.norcocollege.edu/online/Pages/oss.aspx>
- Here are a few highlights:
 - Counseling faculty began providing online counseling services via Zoom on Monday, March 13th.
 - Financial Aid disbursements are scheduled to take place on Thursday, March 19th. Students can complete most financial aid tasks online (e.g. FAFSA, forms, etc.)
 - The normal Food Pantry hours of operation have been suspended; however care packages with non-perishable food have been created for distribution. Students can contact Campus Police between the hours of 10am-2pm Monday through Friday at 951-222-8171 to arrange for a pick-up of food items. Since the campus is closed, showers will not be available for student use at this time. Students experiencing temporary homelessness are encouraged to reach out to Dr. Mark Hartley, Dean of Student Life, for referral services and support.
 - We are working on issuing laptops to students in need. Thanks to support from our state Chancellor's Office we have dedicated computers and supplies for our Foster Youth students that will be distributed in the next few days. All students have access to two free months of internet access through Comcast if they live in

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