

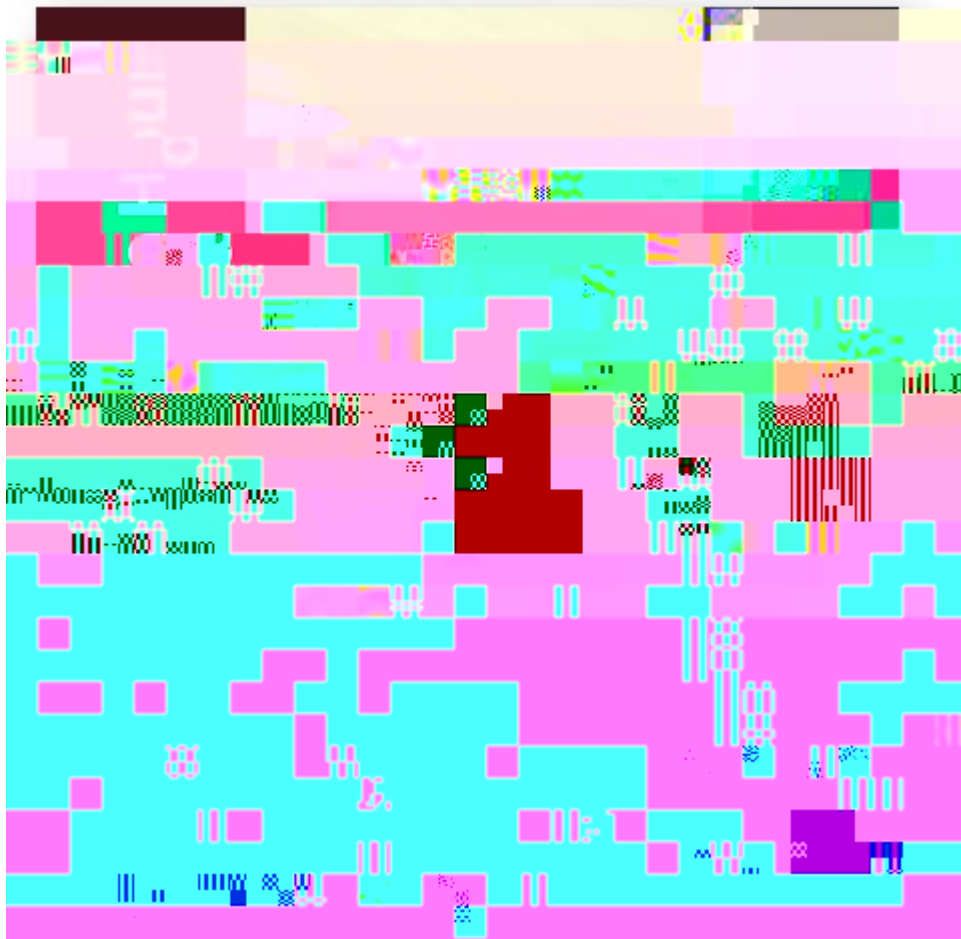
Greetings, Norco College,

I want to wish another hearty congratulations to Dr. Gail Zwart, our first ever [Mustang of the Month!](#)

It is important that we take time to acknowledge and celebrate each other both in good times and in difficult times. This moment in our history has brought out so many shining stars at Norco College. We are fortunate to have an entire community of faculty, classified staff, and managers who are living the college mission and making a difference in the lives of our students every day. Please take time to celebrate the work of a colleague you appreciate and admire by nominating them today.

The Census deadline has been extended to April 30. The California Community Colleges and the Foundation for California Community Colleges are partnering with the [California Complete Count – Census 2020 Office](#) to spread the word to all of our students and encourage them to be counted.

Finally, a friendly reminder about my open office hour tomorrow, April 10 at 10:30am. I look forward to seeing you!



Below is an update from our Vice Presidents:

## ACADEMIC AFFAIRS

Thank you to the 125 faculty who have completed the survey so far. Based on the results of the survey, faculty now have the option to invite another instructor as a visitor in their Canvas shell. Here's how it works:

- Email your chair to let them know you have added another instructor. The [Observer or Co-Teacher / Mentor](#) form is located on our forms page [https://www.rccd.edu/admin/ed\\_services/de/Pages/forms.aspx](https://www.rccd.edu/admin/ed_services/de/Pages/forms.aspx). This will authenticate the requestor with their login and provide security as a means for granting permission (Hat Tip Melissa Bader:).

The Library & Learning Resource Center (LRC) continues to make progress expanding online support services for our students:

- Norco College librarians are available [online via chat](#) during regular library hours: Monday-Thursday 7:30am-8pm; Friday 7:30am-4pm; Saturday 9am-2pm.
- Outside of regular library hours, you may [chat with a librarian](#) 24 hours a day, 7 days a week, 365 days a year.
- Some textbooks and course materials are available [online](#).
- The due date for all library materials is now June 25, 2019. If your library account reflects something different, please [email Miguel Castro](#).
- Make an [appointment with a tutor](#). Drop in tutoring is available via [ZOOM](#). Online tutoring is available via [NetTutor](#).
- Contact [Damon Nance](#) for a report on your students' use of tutoring or Supplemental Instruction (SI).

## STRATEGIC DEVELOPMENT

- Thank you for all you are doing from your bedrooms, kitchen tables, patios, and home offices for our students!
- The Marketing team is pivoting all our search engine ads, social media, digital billboards in the community, and all marketing/e in 1u/MCID 53 543.1 (sgT m4.4 3-0.7 57 r(e)-4

- Q: How can I make sure that I'm receiving all of my emails in Outlook?  
A: You can check your Clutter folder in Outlook.



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