

RIVERSIDE COMMUNITY COLLEGE DISTRICT ADMINISTRTION OF JUSTICE

DISTRICT WIDE ADVISORY COMMITTEE
Friday, September 15, 2023 / 10:00 A.M.
Norco College STEM Room 302



ADVISORY MEETING MINUTES

1. Meeting began with introductions by faculty and advisors at 10:15 am.

Nancy Aguirre, Moreno Valley College/BCTC

Chad Eyerly, Orime Scene Specialist Dept. of Justice

Dr. Melissa Matuszak, Riverside Community College

Sqt Jody Perkins, Corona Police Department

Lori Nicholson, Riverside County Probation

- Lt. Pam Koehler, Riverside County ^ Z Department (Corrections)
- Lt. Christopher Frederick, Riverside County ^ Z Department
- Lt. Kelly Carpenter, Brea PD (Retired)
- Dr. Mike Leese, Norco College
- Dr. Sgrid Williams, Norco College
- Dr. Charles Wilhite, Moreno Valley College/BCTC

2. Purpose of Meeting

Dr. Williams went over the purpose of the advisory committee is to support educators, students and businesses in developing, establishing and evaluating CTE programs to ensure students are well prepared for the world of work. This meeting must be held once a year. Falls under Title V, Perkins, Strong Workforce and Ed Code.

3. Campus News

x Moreno Valley (Forensics Yard Update)
Dr. Charles Wilhite updated by stating playground within one year will become a location to practice outdoor crimes scenes. This area located at Ben Clark

training facility will house permanent crime scenes Cq0 1 129.i5.(es)-o ctrain-3()-3int hrCq0q

x Riverside Oty College (ADJ Engagement and Career Center)
Dr. Melissa Matuszak stated that although currently understaffed the career center is designed to help students through the hiring process so that they are aware of what agencies look for in applicants. Issues such as drug use, background checks, etc. The career center provides a list of each agency and explains what each agency looks for in a recruit.

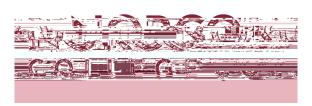




xNorco College (New Hire/New School)
Dr. Sgrid Williams introduced Mike Leese as the new full-time faculty hire at Norco
College. Dr. Williams o $\}$ $]$ v $\}$ μ E $\}$ $[$ v $^{^{\prime}}$ $^{$
Services and explained each of the guided pathways that the new school offers for
the students. Dr. Williams explained each pathway and explained how the new
school will allow for a stronger voice for CTE programs.

Ourriculum Updates
MVC- Orime Analysis Program Updatthe new socc4 (m) JTJEpcoion ogot w-4 (wel4 (I reW*nBT/TT1 1







a year and if changes to curriculum are suggested they will not be implemented until the following year.

x Dr. Williams provided an update on a non-credit certificate in Emergency Preparedness by stating that he needs to make sure that the hours are steadfast but that the process is underway and ongoing.

6. Internships and Employment

x MVC tOrime Analysis Internships
Nancy Aguirre advised that there is a current internship agreement with the
Z] À] μ \department, the Analheim police department, as well as the private sector.

x RCC tInternships

Dr. Matuszak explained that it is difficult for agencies to commit to internships due to staffing and some agencies are concerned that interns may not be helping rather creating more work for staff.

- x Lori Nicholson stated that the Riverside County Probation Department is working on revising their internship program and trying to get paid internships available. Internships in the rape crisis advocate and community actions partnership (cap) mediators are in the works.
- x Dr. Matuszak conducted research from a State of California hiring database that shows 87% of employers want their candidates to have a degree in Administration of Justice. This needs to be relayed to counselors who sometimes defer prospective students who are interested in a degree in Crime Scene Investigation towards Chemistry or Biology.

x NC tOty of Corona

Sgt. Jody Perkins discussed a recent recruitment effort in which students took a tour of Corona Police Department \$ station which included the records area, the jail, the forensics area and crime analysis area. Jody explained to the students the variety of different jobs the Corona Police Department have and discussed the opportunities to volunteer and or become a police cadet.

Sgt. Perkins discussed her difficulty with locating quality applicants citing the interviews and backgrounds are the most common disqualifier.

Dr. Matuszak discussed her disappointment with o] lack of communication skills and stated that their job recruiting center at ROC conducts mock interviews in order to better prepare applicants.







The group discussed an overall lack in soft skills that are required for employment.

Dr. Wilhite is working on a program that will take high school students and create a mentoring program to prevent background investigation issues and develop the soft skills some candidates are lacking. He also $\]\ v\]\ Z\ Z\]$ that exists at Ben Clark Training Center but it is reserved for applicants who are already in the hiring process with the Riverside County Sheriffs Department.

- Sgt. Perkins mentioned a possibility to waive the written exam for those applicants that have a 4-year college degree.
- 7. Labor Market Information tDr. Williams presented future trends in public safety and shared the most recent labor market information in public safety.

