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1. Introductions:

- Corona-

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requirement making it easy to reactivate this program. This is a very large program at Cerritos College with over 1,000 students/completers so we're hopeful this could help bolster enrollment for us as well. This is what I need in order to move forward:

1. Revise the certificate to add ACC 40, take out ACC 1A/ACC 55, BUS 20,

- a. Patty- talked about our growth and programs. Spoke about the i3 project, VITA, our new faculty that have come on board and the initiatives they are working on.
 - b. Eric-Shared the work he's doing on the ACBSP accreditation.

- 4. LMI Data Update- shared broad data
- 5. Instruction and Curriculum changes
 - a. Workplace trends
 - 1. Younger workers and their style of working is different than that of older generation workers. Generational differences in terms of communication, attention spans
 - 2. Emerging Technologies
 - 3. Current skill expectations
 - 1. Sandra shared with us the need for new hires to know how to analyze, process and structure their work. Perhaps we would work with Sandra to develop a non-credit class that could assist people with this.
 - 4. Link to High School Programs
 - 1. Dr. R would like to partner with our non-credit accounting for dual enrollment at her adult school. Our ACC 801-803 have taken from their enrollment. Work with Dean of Educational Partnership to establish a dual enrollment program at her school.

- 6. Equipment Needs: nothing identified
- 7. Program Funding: nothing identified
- 8. Outreach and Recruitment
 - a. Students
 - b. Advisory Council members
- 9. Final thoughts, What could we do to improve real world, on-the-job, work experience that students receive during their program?
 - Organization skills
 - Communication Skills
 - Group projects/Group Work

