

Academic Planning Chairs

April 8, 2022

8:30am - 11:00am

[Zoom](#)

Minutes

Committee Members (14)

- *Quinton Bemiller, Schools of Arts & Humanities and Social & Behavioral Sciences
- *Peter Boelmar Lopez, Social & Behavioral Sciences Department
- *Araceli Covarrubias, Arts, Humanities & World Languages
- *James Finley, Business, Engineering, & Information Technology Department
- *Teresa Friedrich Finnern, Science & Kinesiology Department
- *Kim Kamerin, Arts, Humanities & World Languages Department
- *Farshid Mirzaei, Business, Engineering & Information Technology Department
- *John Moore, Social & Behavioral Sciences Department
- *Jeff Mulari, Mathematics Department
- *Jason Parks, Schools of Business & Management and STEM
- *Dan Reade, Communications Department
- *

Visiting: Vivian Harris, Ashley Etchison, Valorie Piper, Lisa Myers, Juan Alvarez, Dr. Sam Lee

1.

APC Request for a "lump sum" for professional development, have money set aside for travel/conferences/professional development

office swaps/ spread of new faculty; recommendation to consider assigning newer faculty into a connected area like portables that have higher faculty proximity

4.6 Counseling

J. Moore Early alert. Response rate is low. How can it be improved?

Pops up to early, once closed checks out/can't resubmit, reminders come out too often/early.

Instructors never hear anything back from responses

What triggers students to drop the class? Roster to check for indications of student help. How to get more faculty involvement?

Initiative removing AOE's from catalog counseling divided. ~~Dr~~ down with streamlined recommendations Benefits— keep for the students to get various degrees/ degrees default to ADT

J. Moore to share feedback with Counseling and Dr. Tarrant

5. Information Items

5.1 Hiring Updates (See Deans report) Chemist hired. BOT approval April, chemistry discipline request to stall second position for Fall 22/23 hiring

5.2 May Retreat Agenda

Subs provided for faculty -

Standing Committee Report for APC4/8/22

3/21/22 Academic Senate Meeting

V. CTA Report (Araceli Covarrubias, Norco College Faculty Association Representative, & Peter Boelman, Norco College Faculty Association Vice President)

- A few faculty have asked about graduation this year. We have not heard anything on
- Elections are coming up for Faculty Association/VP-Norco College Nominations start 3/28.
- Meetings are back F2F but with the ability to Zoom.

VI. Action Item: Selection of Norco College's Next Five to Thrive Presentation Topic (V. Lee)

Norco College is scheduled to give its next Five to Thrive presentation to the RCCD Board of Trustees on April 19, 2022, and a topic/presenter needs to be selected.

-This is a presentation that's given to the board of directors each month. Every 4th month our college is up so we're up April 19. Topics needed. We have a California Space Consortium grant. Could be a viable topic but we gave a similar presentation on this the last time. Any suggestions Melissa Bader suggests Guided Pathway podcast series that's about to be launched. Slides/presentation have to be done by April 12. Bader offered to present on this. Senate voted in favor of this presentation topic.

VII. Action Item: Consideration of the Curriculum Committee Charter (Brian Johnson, Chair of the Norco College and RCCD Curriculum Committees) (first read)

The Curriculum Committee is asking the Senate to approve the charter document the committee created and approved. -just reviewed, no comments, will vote on it at the next meeting.

VIII. Action Item: Consideration of the Faculty Professional Development Committee Charter (Dana White, Chair of the FPDC) (first read)

The Faculty Professional Development Committee is asking the Senate to approve the charter document the committee

This item was first presented to the Senate during its meeting on March 21, 2022.

XII. Action Item: Consideration of the [Faculty Professional Development Committee Charter](#) (Dana White, Chair of the FPDC) (second read)

The FPDC is asking the Senate to approve the charter document the committee created and approved. This item was first presented to the Senate during its meeting on March 21, 2022. Based on review and comments from first read, changes were made to this version of the charter. Lots of discussion about how faculty can advocate and have the college pay for the to attend conferences. This use to go through FPDC and there were questions about and process is now managed. Dr. Lee was asked if he could provide the amount of money that is spent on conferences in the past. It's complex because travel/ conferences is paid out of different areas, including grants, so the cost is not collected in just one "bucket."

XIII. Action Item: Consideration of the [Adult Education, Noncredit, and RCCD Status, Outlook, and Planning for 2022-2027](#) (V. Lee) (second read)

The Senate is being asked to approve the RCCD adult education and noncredit strategic plan (2022-2027). This item was first presented to the Senate during its meeting on February 28, 2022. Many conversations have taken place on this and this team has incorporated all the input that they have received from constituent groups. Plan approved by Senate.

XIV. Action Item: One-Year Extension of the Terms of Service of the Guided Pathways and Equity Project Team Leaders (Melissa Bader, Guided Pathways Liaison to the Academic Senate)

Guided Pathways & Equity Project team members were given year terms. However, three of the teams have extended work that require an additional year to complete. Rather than recruiting new team leaders, the groups are asking the Senate to extend the terms of the existing leaders for an additional year. 3 projects extending next year and want to extend those team leaders (program to Career, Cultural Competency, LFM Equity Assessment) would like to extend the faculty assigned to these project teams for another year. Then build 2 new teams: Schools 7 & 9

and 4/20.

3. C. Vice President of Academic Affairs (Sam Lee)
 - a. 13 hiring's currently underway.

3:10 PM XVII. Standing Committees & Liaison Reports

1. A. Academic Senate Standing Committees APC, Assessment, MAC, Curriculum, DE, FPDC, LGBTQ Advocates, Library/LRC, Program Review, TLC
2. B. Academic Senate Liaisons Accreditation, CSEA, CTEDBAC,
 - a. DEMC Registrations coupling again; this group voted to continue with this.
 - b. DSPQ no report.
 - c. Guided Pathways Cohort 2 will be meeting in person this April.
 - d. Prison Education Program Equity, PGSL

XVIII Discussion Item: Details of ASNC's 30-Year Anniversary Gift Statue to Norco College (Edwin Romero, Coordinator of Student Activities) No 11.5el

have graduation this summer at the CRC. Will have a summer term at the CRC. Dual enrollment still working on the fall schedule because the bell schedule is changing.

- LibraryLRG we have 7 study rooms in the library and they are being used. They've been booked about 324 times this semester. Average reservation time is 2 hours. Getting lots of use. Glad those resources are being used.

5. Good of the Order. Nothing to add

6. Future Agenda Topics Email to Dr. Lee if you have any.

7. Adjournment

Next Meeting:

April 28, 2022, 12:50-1:50 pm Zoom

4/7/22 College Council meeting cancelled.