



Academic Planning Chairs

September 9, 2022

8:30am - 11:00am

Location: OC-116 and Zoom: <https://rccd-edu.zoom.us/j/84545886049>

Minutes

Present Committee Members (18)

Quinton Bemiller, Schools of Arts & Humanities and Social & Behavioral Science
Peter Boelman-Lopez, Social & Behavioral Sciences Department
Peggy Campo, Schools of Business & Management and STEM

- 2.2 Pause of hiring replacement for BUS
M/T. Friedrich Finnern, S/J. Tyler, approved unanimously.

3. Standing Committee & Dean Reports

- 3.1 Academic Senate
[\(see attached\)](#)
- 3.2 College Council
Norco is getting a new website “Lift & Shift”
Norco College Audit Recommendation & Rankings
- 3.3 District Enrollment Management
Norco College enrollment is up 17% from last year
- 3.4 Program Review Committee
nothing to report
- 3.5 CTA
[\(see attached\)](#)
Masks are highly recommended
Link will be sent out department chairs offering IOI workshop for al faculty
- 3.6 Dean’s Report(s)
22FAL Chairs have submitted 23WIN schedule to IDSs, completion expected by Friday, 9/16/22.

4. Discussion Items

- 4.1 Fall Start Debrief (All)
Chairs can begin submitting schedule changes in Pathmaker.
- 4.2 Designated Classrooms (*tabled for next APC meeting*)

5. Information Items

- 5.1 Hiring Updates (Deans)
Pause of hiring replacement for BUS
- 5.2 Winter/Spring Scheduling Timeline (Deans)
On track
- 5.3 Returning to [Primary Term Scheduling Grid](#) and Rotations (Deans)
As classes are returning face-to-face, class scheduling is becoming increasingly difficult, chairs/faculty need to adhere to scheduling grid.
- 5.4 Promote Student Engagement in the Writing Lab (Patty) – LIBR-110
APC was reminded of the services provided by the Writing Center (Nikki Capps) and to remind their faculty of these services/resources.
- 5.5 Fall Flex New Faculty Prioritization.
APC would like it posted on college website
- 5.6 Make sure trailheads and pathway documents are updated. Coordinate updates with Quinton and Tenisha (Patty)
- 5.7 Kimberly Bell and Greg Ferrer (DRC) show and tell chairs all the technology that DRC uses (Patty)
[Presentation by DRC](#)
Language change: *accommodation* is changing to *academic adjustments*.

