



## Academic Planning Chairs Minutes

Nov. 4, 2022

8:30am - 11:00am

Location: OC-116 and Zoom: <https://rccd-edu.zoom.us/j/84545886049>

### Minutes

#### **Present Committee Members (17)**

Quinton Bemiller, Schools of Arts & Humanities and Social & Behavioral Sciences  
Peter Boelman-Lopez, Social and Behavioral Sciences Department  
Peggy Campo, Schools of Business & Management and STEM  
Araceli Covarrubias, Arts, Humanities & World Languages  
Teresa Friedrich Finnern, Science & Kinesiology Department  
Alexis Gray, Social & Behavioral Sciences Department  
Marisa Iliscupidez, Counseling Department  
Kim Kameran, Arts, Humanities & World Languages Department  
Farshid Mirzaei, Business, Engineering & Information Technology Department  
John Moore, Counseling Department  
Jeff Mulari, Mathematics Department  
Ana-Marie Olaerts, Communications Department  
Judy Perry, Business, Engineering, & Information Technology Department  
Dan Reade, Communications Department  
Jody Tyler, Science & Kinesiology Department  
Steff Warsinski, Mathematics Department  
Suzanne Witmer, Science & Kinesiology Department  
Patty Worsham, Business, Engineering, & Information Technology Department

**Visiting:** Sigrid Williams, Vivian Harris, Haley Ashby, Laura Adams, Brittnee Quintanar,  
Kimberly Bell, Melissa Bader

#### **1. Call to Order**

- 1.1 Approval of [Minutes](#) (10/14/22) – M/A. Gray, S/T. Friedrich Finnern, unanimously approved
- 1.2 Approval of [Agenda](#) – M/T. Friedrich Finnern, S/J. Moore, unanimously approved

#### **2. Action Items**

##### 2.1 Faculty Ranking with Presentations (Worsham)

- Sigrid Williams (ADJ) – [Handout](#) and [Presentation](#)
- Laura Adams (PSY) – [Presentation](#)
- John Moore (GUI)
- Vivian Harris (LIB) – Prezi [presentation](#) & [video](#)
- Discussion – New Faculty Request Prioritization Worksheet 2022  
APC ranked and voted:
  - 1 - ADJ Faculty

- 2 - Psychology Faculty
- 3 - Counselor- General
- 4 - Librarian- Outreach
- 5 - Counselor- General
- 6 - Counselor- Special Programs
- 7 - Counselor- Veterans
- 8 - Counselor- DRC
- 9 - Counselor- Phoenix Scholars

### **3. Standing Committee & Dean Reports**

#### 3.1 Academic Senate

- [See report](#)

#### 3.2 College Council

- [See report](#)

#### 3.3 District Enrollment Management

- Enrollment numbers
- Steps for stability funding
- Need for enrollment management plan

#### 3.4 Program Review Committee

- Nothing to report

#### 3.5 CTA

- Room assignment is the responsibility of the department chair
- Pay coding is the responsibility of the IDSs
- Question regarding sick pay/absences. If you are absent from class due to illness (one class pay-code D1), a half day of sick time is applied. If you are absent from two classes on the same day due to illness (two D1 classes), a full day of sick time is applied. If you absent from class due to illness and the class is pay-coded as D9 (overload), sick time is applied hourly.

#### 3.6 Dean's Report(s)

- 4 hours compensation for prior Pathmaker training has been approved by Dr. Parks
- Faculty Scheduling Retreat for school year 2023-2024 slated for Feb 8-9
- Deans are working on priority room list
- Priority registration has begun for 23SPR

### **4. Discussion Items**

#### 4.1 Schools Career and Pathways Presentation (Bader; Quintanar)

- Presentation (get from Peggy or Bader)

#### 4.2 [Equity Audit](#) Recommendation from Academic Planning Council (Worsham)

- Student Spotlight is number one ranking, faculty driven, to begin in 23SPR

### **5. Information Items**

#### 5.1 Yearly and Student-Centered Scheduling Retreat Feb. 8-9, 2023 (Deans)

#### 5.2 [Wish list for PT faculty](#) (Worsham)

### **6. Good of the Order (11:45am)**

**Next meeting**  
**Dec. 9, 2022**  
**8:30AM - 11:00AM**