

## **MINUTES**

### **Norco Academic Senate Minutes**

**October 19, 2015**

**1:30-3:30 IT 218**

**I. Call to Order:** Meeting called to order at 1:35 p.m. by Peggy Campo.

**II. Attendees:**

#### **Attendees:**

**Peggy Campo Senate President**  
**Jim Thomas Senate Vice President**

Tom Wagner Business, Engineering, and Information Technology Representative  
Melissa Bader Communications Representative  
Zina Chacon Counseling, Social and Behavior Sciences Representative  
David Mills Communications Representative  
Sarah Burnett Assessment Committee Chair-Assessment Coordinator  
Celia Brockenbrough PG & SL Committee  
Jason Parks Academic Planning Council Chair  
Charles Sternburg Math and Sciences Representative  
Kim Kamerin Arts, Humanities and World Languages Representative  
Brian Johnson Curriculum Committee Co-Chair  
Vivian Harris Distance Education Chair & Library Advisory Committee Chair  
Krystalyn Mansfield ASNC Representative

#### **Absentees:**

**Vacant Senate Secretary/Treasurer**

Kimberly Bell Social and Behavior Science Representative  
Alexis Gray Program Review Co-Chair  
Gail Zwart Profession Development Co-Chair

**Vacant Social and Behavioral Science Representative**

**Vacant Part-time Faculty Representative, CTA Representative**

**Guests: Mark Hartley, Monica Green, Diane Dieckmeyer**

**III. Approval of Agenda: Motion by Jason Parks, second by Jim Thomas to approve  
Motion approved.**

**IV. Approval of Minutes: Motion by Jason Parks, second by Melissa Bader to approve the  
minutes from Oct 5, 2015 with a formatting change to Item VI.G. There should be**

**A.**

## **E. RCCDFA/CCA/CTA/NEA**

By-laws voting was delayed to allow for further discussion and review. Send any comments to Joe Eckstein or Tim Wallstrom.

The Faculty Association sponsored a \_\_\_\_\_ share, review and discuss the changes to the contract. There were department chairs, deans and vice presidents in attendance in order to discuss any concerns together. The chairs will distribute the information they learned to their departments.

## **VI. Ongoing Business**

### **A. Distance Education Faculty Guide Action Item (Harris)**

Reviewed final copy. There were a couple recent minor changes.  
Document will be visited annually to review for any changes.  
Will be printed in hardcopy.

**Motion by Jason Parks, second by Melissa Bader to approve the Distance Education Faculty Guide. Motion approved.**

### **B. AP 7120c Full-time Faculty Recruitment and Hiring Action Item (Campo)**

Reviewed revisions requested at the last Norco Academic Senate meeting to make sure that everything was included.  
Discussion on SME and FSA and how they should be selected to participate on a hiring committee. May need to consider that SME is the same as FSA to help the smaller colleges.  
\_\_\_\_\_ will be changed to faculty with \_\_\_\_\_ and the document will be redistributed before the next meeting for discussion and approval.  
Noted that the original version has been approved by RCC and is pending approval at Moreno valley.  
Discussed the new accreditation standards and if each college can be allowed to have their own hiring policy. Suggestion to revise Subsection II to align with each college.

**Motion by Melissa Bader, second by Kim Kamerin to approve the version of AP 7120c passed by the RCC Academic Senate. Motion denied unanimously.**

## **VII. New Business**

### **A. Accreditation Follow-up Report Review (Dieckmeyer)**

There are two District Recommendations

**D. Library Advisory Committee (Harris) (+1, 10+1)**

No report.

**E. Distance Education Committee (Harris) (+1, 10+1)**

No report

**F. Curriculum Committee (Johnson) (#1, #2, 10+1)**

Tomorrow 1:30 to 4:30 Camp Curriculum will be held in OC 110.  
Bring anything that you need to have done. There will be people to help.

**G. Assessment Committee (Burnett) (#5, #9, 10+1)**

Needs help from Senators. Department chairs have been doing some assisting.  
There are several courses that have not been assessed.  
Would like to see more positive energy displayed in the assessment area.

**H. Academic Planning Council (Parks)(#10, 10+1)**

No meeting since last academic senate meeting.  
Discussion on reviewing/approving the faculty hiring priority list and moving it forward to the ISPC.

**IX. Open Hearing**

Introduced the new Dean of Student Life - Mark Hartley. Some areas the new Dean oversees are athletics, student activities, health services and student discipline.

**X. Adjournment 3:20 pm**