

MINUTES

Norco Academic Senate Minutes

(Special Meeting)

December 3, 2015

1:30-3:30 ST 107

I. Call to Order: Meeting called to order at 1:40 p.m. by Jim Thomas.

II. Attendees:

Attendees:

Jim Thomas – Senate Vice President

Melissa Bader Communications Representative
Kim Kamerin Arts, Humanities and World Languages Representative
Jason Parks Academic Planning Council Chair
Sarah Burnett Assessment Committee Chair-Assessment Coordinator
Gail Zwart Profession Development Co-Chair
David Mills Communications Representative
Vivian Harris Distance Education Chair & Library Advisory Committee Chair
Brian Johnson Curriculum Committee Co-Chair
Cameron Young Part-time Faculty Representative, CTA Representative

Absentees:

Peggy Campo – Senate President

Vacant– Senate Secretary/Treasurer

Vacant Social and Behavioral Science Representative
Tom Wagner Business, Engineering, and Information Technology Representative
Krystalyn Mansfield ASNC Representative
Charles Sternburg Math and Sciences Representative
Zina Chacon Counseling, Social and Behavior Sciences Representative
Celia Brockenbrough PG & SL Committee
Kimberly Bell Social and Behavior Science Representative
Alexis Gray Program Review Co-Chair

Guests: Gail Zwart, Damon Nance, Carol Farrar, Kevin Fleming, Nancy Hernandez (Student)

III. Approval of Agenda: Motion by Sarah Burnett, second by Jason Parks to approve today’s agenda with a revision to move a student presentation under “Open Hearing” (Item VIII) to the beginning of the agenda. Motion approved.

IV. Approval of Minutes: Motion by Sarah Burnett, second by Melissa Bader to approve the minutes from November 16, 2015. Motion approved with one abstention.

Gail is currently tasked by the committee to sign off on professional development and part time faculty assessment forms. She then presents a list of approved items to the committee each month.

Classified staff trainings are offered in the winter and summer semesters.

G. Professional Growth & Sabbatical Leave (Brockenbrough) (#8, 10+1)

No report

H. Program Review Committee (Gray) (#9, 10+1)

Kevin Fleming is the new co-chair for this committee. He is presenting their report today.

Need to make some changes to the Statement of Purpose. They will be made next semester.

The membership has been changed to include students in order to promote collaboration and transparency.

Would like to discuss, in the future, what the relationship should be

E. Revised Library Advisory Committees Statement of Purpose – Action item (Harris)

Tabled

VIII. Open Hearing

Nancy Hernandez (Norco STEM and Honor student that is planning to transfer to Cal Poly Pomona). Shared concern about tutorial services not offering previous student tests or notes to current students. Wants to encourage students to take STEM classes. Would like reform in tutorial that will make study guides, information, etc. from previous semesters available to current students prior to those students attending the corresponding class session.

The Committee suggested that current students review or read the textbook prior to the start of the class.

Suggest that teachers of STEM classes share their teaching styles prior to the start of class.

Shared that SI tutors sometimes share an
than covering the material as well as it should be.

VI. Adjournment – 3:25 pm