

**MINUTES**  
**Norco Academic Senate Minutes**  
**September 19, 2016**  
**1:30-3:30 ST 107**

**1. Call to Order:** Meeting called to order by Peggy Campo.

**II. Attendance**

• **Attendees:**

<b>Peggy Campo</b>	<b>– Senate President</b>
<b>Kim Kamerin</b>	<b>Senate Secretary/Treasurer</b>
David Mills	Communications Department, Senator
Charles Sternburg	Math and Science Department, Senator
Kimberly Bell	Social and Behavioral Sciences Department, Senator
David Payan	Social and Behavioral Sciences Department, Alternate Senator
Quinton Bemiller	Arts, Humanities, and World Languages Department, Alternate Senator
Cameron Young	Part-time Faculty Senator
Melissa Bader	Professional Development Chair
Sarah Burnett	Assessment Committee Chair-Assessment Coordinator
Celia Brockenbrough	District PG & SL Committee Representative
Maria Barragan	ASNC Student Representative

## **V. Officer & Liaison Reports**

### **A. President:**

President's report September 19, 2016

- Although some faculty did not work over the past summer, much was done at the college.
- The Completion Initiative workgroup met several times to discuss concrete steps to implement what measures were suggested and discussed last year: faculty advisement, models of student care, and meta-majors (now called schools). The workgroup continues to meet on a regular basis to move the project forward. As well, a group of participants will be presenting what Norco College's Completion Initiative is all about at the next Strengthening Student Success conference sponsored by the RP Group.
- A dedicated group of faculty, staff, students, and administrators worked diligently to coordinate another successful Welcome Day before the start of the semester.
- Over the summer, the district budget was finalized and brought to DSPC and finally to the BoT.
- Also over the summer issues arose regarding the behavior of a trustee member which we will discuss during the meeting.
- I am participating in the ASCCC Relations with Local Senates Committee that had its first meeting this past Saturday in Sacramento. This committee deals with updating the Local Senate Handbook, college visits, and rostrum articles regarding actions of local senates.
- The DAS has its first meeting next Monday from 3-5 at the district offices. We will be discussing several BPs/APs that need to be updated.
- Mark Selek is the new DAS president. Kim Kamerin would be a good liaison for the senate.

### **B. Vice President:** No report

**C. Secretary/Treasurer-Kim Kamerin:** Attended last Board of Trustees meeting. Concerns about trustee Miller were overwhelmingly negative.

### **D. Student Liaison-Maria Barragan:**

- Moving forward with recycling program.
- Moving forward on the purchase of two technology-charging lockers for student use. Each locker can house up to 12 items and will accommodate items up to laptop size.

### **E. RCCDFA/CCA/CTA/NEA**

Peter could not be here today. Peggy relayed the following information:

- Peter Boelman is the new CTA Vice President
- Tim Wallstrom is the CTA rep
- Cameron Young is the PT faculty Rep
- All of you should have received Peter's email regarding the faculty association's position surrounding Trustee Miller urging an emergency action/vote for his resignation. More information regarding the circumstances can be found on-line. The Faculty Association found out that CSEA will present at the next Board of Trustee meeting to censor Trustee Miller. FA passed a vote of no confidence, including a clause to possibly extended a vote of no confidence to the entire board, if no actions were taken by the board to

reprimand Trustee Miller.

- Tim Wallstrom sent a Nor-all email asking for comments on Trustee Miller. He received three speeches and three letters so far.

## **VI. Old Business- None**

## **VII. New Business**

### **A. Resolution NAS 01-2016-17 Vote of No Confidence in Trustee Nathan Miller-first reading (Campo)**

Resolution read aloud by Peggy.

Discussion:

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Alexis Gray was not here. Melissa Bader led the discussion.

Discussion:

- Syllabus issues are almost all resolved. The revised document is essentially the same. The main idea was to shorten, mostly by adjusting the spacing.
- Some issues came up because the Course Description is not automatically prefilled and became more than just the standard Course Description when entered by faculty.
- If you do not typically use an introduction and welcome, it is OK to remove it from your template.
- Remember, there is a difference between course policy and classroom policy.
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- HR needs the chairs to be trained. Melissa will talk to Department Chairs as the PDC rep.
- Have we considered that it may be better to use a document that is less open to interpretation?
- Rush decisions will impact the course of our decisions.
- Once equivalency is granted in a discipline, it means they can now teach any class within the Faculty Service Area (FSA).

sessions are open to all.

- First Friday's for new faculty are going well. We have 20 new full-time faculty hires. Group meets on the first Friday of the month 9am-12. Some of the topics covered include finding your place at the institution, Reading your TA, Acronym bingo and demystifying the hiring process.

#### **Motion to extend the meeting Kim/Cameron MSC**

##### **H. Program Review Committee (Gray) (#9, 10+1)**

No report

##### **I. Teaching and Learning Committee (Bemiller) (#5, 10+1)**

- Committee met for the first time this month, 19 FT Faculty and 1 Associate faculty.
- Worked on drafting their Mission Statement.
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