

**Norco Academic Senate Meeting**

**April 15, 2019**

**1:30-3:30 ST107**

**Minutes**

1:30 I. Call to Order

II. Roll Call

Senators, Alternates, and Officers: Quinton Bemiller, Virgil Lee, David Mills, Bob Prior, Barbara Moore, Kimberly Bell, Jim Thomas, J. Marie Hicks, Kim Kamerin, Rex Beck, Peggy Campo

Reporting members: Melissa Bader, Angelica Calderon, Celia Brockenbrough

Guests: Bryan Reece, Samuel Lee, Jan Muto, Sarah Caperton, Gustavo Ocegüera, Michael Collins

III. Approval of Agenda

Motion to approved agenda: David Mills moves; Quinton Bemiller 2<sup>nd</sup>, motion passed unanimously

IV. Approval of [Minutes March 18, 2019](#)

Motion to approve the minutes for March 18, 2019 with the changes requested. Jim Thomas moves; J. Marie H13 450oug

Senate will collect feedback from senators collected from departments regarding syllabus shells and make recommendations regarding their use moving forward.

Embedding the SLO's or embedding the links

Have a master syllabus shell with the links to the SLO's and DRC information (see handout)

Total responses from PT faculty to Marie: 20 in favor, 1 not in favor

It was suggested to add this information in the faculty handbook.

The DRC has three different syllabus statements according to instruction on campus, at the CRC or at the high schools

We can make changes to the process we already have instead of coming up with a new one

Accreditation and annual audits are completed to the course records and syllabus. They need to be accurate

Dr. Lee suggested having a SLO Assessment and Syllabus System. The system would also serve as online syllabus repository for the syllabus shells and SLO's. To create a single library. Instructors would customized their syllabi

SBS department discussed it to make this process automated

When will the problem of the syllabus shells be fixed? Sam: a demo was presented last week of the automated system but there is no cost yet

## 2:00 VI. New Business

### A. Call for nominations for LGBTQ+ Advocate and Designees. First read-Action Item (Campo)

The Senate will select the faculty members to serve as the LGBTQ+ Advocate and Designees to help guide the formation of the senate's Spectrum Committee, dedicated to the retention and success of LGBTQ+ students.

Senate members were encourage to go to the departments and call for nominees for the advocate and designees for this committee. The names of the advocate and designees will be presented on the next Academic Senate meeting

It as commented that people might get confused about the difference between the legacy committee and Spectrum Committee

The advocate and designees will come up with the purpose of the subcommittee and function

Spectrum Committee goal is to target academic and student success of our LGBTQ+ student population

P. Campo will send a copy of the PowerPoint presentation of the Spectrum Committee to senate members

The senate will decide the number of members depending on the number of nominees.

Average committees are about 8 members

### B. Education Master Plan. First Read-Action Item (Reece, Lee)

President Reece and VP Lee will bring the Educational Master Plan for the Academic Senate to approve.

The Education Master Plan was discussed. It includes 13 goals and 51 objectives

Chapter 4: regional transformation was presented and focused on the bench marks to serve residents in service area 306,846

Bond and state allocation will be matched. The bond will go for approval in 2020

Model for projected growth by top code area: It was suggested to focus on the programs that are generating student success so they can be granted the opportunity to grow





Tomorrow Q. Bemiller will be giving his Distinguished Faculty Lecture: “Art is Hope” at the Coil School of the Arts at 3:30 pm followed by a Rooftop reception at CAADO at 4:45 and Thursday he will be presenting locally in CSS217 during college hour

D. RCCDFA/CCA/CTA/NEA (Boelman)

E. Secretary/Treasurer (Kamerin)

No report provided

F. Student Liaison (Calderon)

This Friday April 19<sup>th</sup> Silent disco

Student fee increase discussion has been postpone for next week

G. Vice President (Thomas)

Total of 57 ballots

The results for the Academic Senate Election of officers for 2019-2022 were:

- President: Quinton Bemiller
- Vice-President: Dr. Virgil Lee
- Secretary/Treasurer: Kim Kamerin

Vice President Thomas will bring the ballot counts for the new elected officers on the next Academic Senate meeting

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in