

Minutes
Norco Academic Senate Meeting
October 5, 2020
1:30-3:30 p.m. Zoom

Call to Order: 1:33 pm

I. Roll Call:

V. Officer Reports

CTA/Faculty Association (P. Boelman)

- Faculty have regained the ability to add individuals to their CANVAS shell
 - There will be four designations
 - As a teacher, co-taught
 - As a TA- good option for student tutors
 - Designer- can build content in CANVAS but cannot view grades or course analytics
 - Observer- same as student role as long as the observer is not assigned to a specific student (Currently being used for IOIs)
- Faculty being evaluated can has the ability to turned off the “Observer” feature as soon as observation is over
- Contract expires this year, keep an eye in your emails. Something will be sent out requesting faculty feedback.

Program Review (A. Gray)

- Working on the template
- This year there will be a rubric associated so that scoring mechanism way in advance of writing it.

VII. Action Item: Proposed Changes to NCAS Constitution (V. Lee)

Action on the proposed changes to the Constitution of Norco College Academic Senate.
Documents: [Original Const.](#), [Redlined Const.](#), and [Clean Edit Const.](#)

M/V. Lee, S/M. Hi8.4MCIDu2 re 1 0 0 1 455.9 335.35 § 25fn8(ha)(hge)(s)-6(t)(o)-(h)-20(e)7 a)(ont)

XI. Discussion/Information: Honors Advisory Committee (C. Buchanan)

- Seeking the Senate's guidance on creation of a standing Honors Advisory Committee to oversee the Honors Program's charge.
- Courtney is seeking guidance in forming a formal body for an advisory group
- Dominique suggested the body should include more than just the faculty who teach honors courses
- Forming an ad hoc committee similar to what is being considered for the Prison Education Program
- If a charter form was filled out, this would most likely go to the Leadership Council and the Senate. (K. Fleming)
- AS President suggested Courtney speak to the faculty who teach in the Honors Programs and others who were mentioned in the discussion.
- Should be steered away from being a standing committee of the Senate
- Put together a group that can help establish what is needed this year then next year determine what type of group this should be. (V. Lee)

XII. Open Hearing/Good of the Order

- Samia is requesting that department chairs speak to faculty regarding lack of communication with students.
- Michael Bobo suggested reminding faculty about indicating turnaround time on email communication.

XIII. Adjournment- 3:14 pm