

Minutes
Norco Academic Senate Meeting
December 7, 2020
1:30-3:30 p.m. Zoom

Call to Order: 1:34 pm

I. Roll Call:

Officers, Senators, Alternates, and Committee Chairs & Liaisons:

Laura Adams, Kimberly Bell, Quinton Bemiller, Michael Bobo, Courtney Buchanan, Sarah Burnett, Alexis Gray, J. Marie Hicks, Vivian Harris, Dominique Hitchcock, Brian Johnson, Kim Kamerin, Virgil Lee, Barbara Moore, Lisa Nelson, David Payan, Dan Reade, Tim Russell, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham

Guests: Peggy Campo, Meghan Chandler, Michael Collins, Greg Ferrer, Kevin Fleming, Monica Green, Azadeh Iglesias, Ruth Jones-Santos, Starlene Justice, Daren Koch, Ruth Leal, Samuel Lee,

Motion to approve with the modifications to the CORA designations.
M/V. Lee, S/L. Nelson- Approved.

Action Item, Second Read: [Faculty-Student Expected Communication Syllabus Language](#) (P. Worsham) Academic Senate asked to approve syllabus language regarding Email/Pronto Communication, as recommended by APC.

- Department Chairs took language to their departments and incorporated changes
- With the help of Alexis and Jody, some minor edits were made

M/M. Hicks, S/D. Hitchcock- 1 opposed- Approved

VII. **Action Item, Second Read:** BP/AP 2235 Credit for Prior Learning (Q. Bemiller/S. Lee) Academic Senate asked to approve revised Board Policy/Administrative Procedure for Credit for Prior Learning: [BP Draft](#); [AP Draft](#); [Updated AP Draft 12/4/2020](#)

- All three colleges looking at it today, and a special district meeting will be held to review
- Raising the Credit for Prior Learning from 30 to 40 units is being considered
- It was noted that we are trying to approve the language so that we are in compliance with the State

Motion to approve BP2235 and AP2235, M/K. Bell, S/M. Hicks- Approved

VIII. **Action Item, Second Read:** [Charter for PDCN](#) (G. Ocegüera) Academic Senate asked to approve the Charter for the Professional Development Coordinating Network.

- Gustavo incorporated feedback from faculty and classified professionals
- The PDCN is the coordinating venue, through which the college's constituent bodies develop common professional development activities to strategize and maximize resources to achieve the college's strategic goals
- This coordinating effort will be part of the college's strategic planning process to achieve the goals targeted in the Educational Master Plan
- The formation of the PDCN will not preclude classified professional or faculty from determining their own professional development activities

IX. **Action Item, Second Read:** [LRC Faculty Coordinator Job Description](#) (D. Nance) Academic Senate asked to approve the proposed Learning Resource Center (LRC) Faculty Coordinator job description/position.

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- X. **Action Item, First Read:** [SPGM Final Draft](#) (K. Fleming/Q. Bemiller) Academic Senate asked to review the Final Draft of the Strategic Planning & Governance Manual (SPGM) in advance of a second read and vote on March 1, 2021. For reference: [Summary of Changes](#) and [Final Draft with Track Changes](#).
- All of the feedback from the Academic Senate standing committees about EMP objective assignments have been incorporated in this final draft, along with a number of other edits, such as name changes like for APC and the LLRCC.
 - The approval timeline is reflected on page 116 of the SPGM
- XI. **T gr qt vF k ewukp<'Cecf go le'Ugpc vgr'T qg'lp'Gs wlv{ ('Uqeknlwuleg' *F 0' Hitchcock)**
 Dr. Hitchcock gave a [brief report](#) on information taken from the Academic Senate for California Community Colleges (ASCCC) Fall 2020 Plenary, including: [Action Plan PPT](#) and [Self-Assessment Tool](#); discussion of how Norco College Academic Senate can lead this work.

Center (DRC) services for Winter/Spring 2021, as related to Face-to-Face (in-person) classes.

- One section of Microbiology along with a section of Manufacturing
- 34 sections of face-to-face scheduled in Spring
- The plan is to have face-to-face scheduled

(See Attached)

XIX.

College Reports

A. Associated Students of Norco College (A. Calderon, S. Irfan)

- No Report