



**Minutes**  
**Norco Academic Senate Meeting**  
**March 21, 2022**  
**1:30 - 3:30 PM via Zoom**

Meeting called to order at 1:31 PM.

I. Attendees

Officers, Senators, Alternate Senators, Committee Chairs, & Liaisons: Laura Adams, Melissa Bader, Kimberly Bell, Michael Bobo, Peter Boelman, Courtney Buchanan, Sarah Burnett, Elisa Chung, Araceli Covarrubias, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Ashlee Johnson, Kim Kamerin, Daren Koch, Virgil Lee, Barbara Moore, Lisa Nelson, Dan Reade, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Cameron Young

Guests: Hayley Ashby, Quinton Bemiller, Torria Davis, Ashley Etchison, Susan Finley, Kevin Fleming, Monica Green, Lisa Hernandez, Aneesha Kashif, Amy Kramer, Samuel Lee, Lisa Martin, Jethro Midgett, Damon Nance, Carlos Vasquez

II. Approval of Agenda

M/K. Kamerin, S/D. White; Approved

III. Approval of Minutes from Previous Meetings

A. [February 28, 2022](#)

M/M. Hicks, S/K. Kamerin; Approved by Consensus

B. [March 7, 2022](#)

M/K. Bell, S/K. Kamerin; Approved by Consensus

IV. Open Hearing

None

V. CTA Report- P. Boelman and A. Covarrubias

- CTA elections will begin on March 28<sup>th</sup> for District officers and the Norco College Vice President.
- Faculty Association is now meeting in-person with a synchronous Zoom for those who cannot attend.

**Action Items**

VI. The Senate selected the Guided Pathways in Equity Podcast with Melissa Bader as the presenter for the Five to Thrive presentation to the BOT on April 18<sup>th</sup>.

M/ M. Bader, S/M. Hicks; Approved

VII. The Senate did a first read on the [Curriculum Committee Charter](#). Will be up for discussion and approval at the next

- VIII. The Senate did a first read of the [Faculty Professional Development Committee Charter](#).
- IX. The Senate decided that the electorate for the election of the adjunct representative this Spring will be the adjunct faculty representative employed at Norco College during the Spring 2022 term.  
M/K. Kamerin, S/D. White; Approved
- X. Officer Reports
- A. Secretary/Treasurer (Kim Kamerin), No Report
- B. Vice-President (Kimberly Bell)
- Peggy Campo was selected as Commencement speaker. The runners up will be asked to read the names of the graduates at the graduation ceremony.
  - The election for the adjunct faculty representative will take place in April; a request for candidates will out this week.

- The College recognizes Dr. Sam Lee's temporary assignment to MAP (Military Articulation Platform) leadership team and thanks him sacrifice.
  - Interim VPAA position is in the HR queue.
- C. Vice President of Academic Affairs (Sam Lee)
- Quick reminder that Juneteenth holiday falls on June 20<sup>th</sup>, so Summer session classes will begin June 21<sup>st</sup>.
  - We recently submitted our Substantive Change application to ACCJC for the beginning of our carpentry apprenticeship program that has 100 courses and offers 13 certificates. Thanks to Dean Etchison, Director Vasquez and Dr. Jim Thomas for their great work and support and the District for making this possible.
    - We will be able to serve up to 700 students a year and hope to get start the program by fall 2022.

## XII. Standing Committees & Liaisons Reports

### APC (Patty Worsham)

- HOTEM presentation went well.
- APC is reviewing the New Faculty Prioritization process.
- We will be sponsoring a New Faculty Retreat in May.

### Assessment (Ashlee Johnson)

- Assessment drop-in hours will be held this week during college hour for those who need assistance.

### CMAC (Sarah Burnett)

- CMAC is working on its charter, starting from scratch and should be ready by the next Senate meeting in April.

### Distance Education (Sarah Burnett)

- DE will be hosting an information session on April 5<sup>th</sup> during college hour about the California Virtual Campus Online Education Initiative.
- Both our sister colleges are moving forward with joining the consortium, and she thinks it's time for us to do the same rather than being left behind.
- The DE Committee finished its Charter and will be bringing it to the next regular Senate meeting.
- The De Committee is putting together a guidelines document for using the IOI observation tool, which is almost ready to go.
- Sessions are now available to learn how to convert your course videos into Mediasite videos.
- Courses to certify/ recertified faculty to teach online will hopefully be ready during spring break. The equity certification course will be ready at a later date.

### Professional Development (Dana White)

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