Assessment Committee
Minutes for April 17, 2024
9:00- 10:30 am
Operations Center (OC) 116

Meeting Participants

Committee Members Present
Hayley Ashby (zoom), Greg Aycock (co-chair), M]T

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Recorder
Charise Allingham

1. Call to Order

x 9:03 am

2. Action Items

2.1 Approval of Agenda

phany Kyriakos / Tami Comstock)

2.2 Conclusion

x Approved by consensus.

2.3 Approval of the Report of Effectiveness 2023-24

The report of effectiveness was shared with the committee prior to the meeting and reviewed. (Attached)

- x Is there an understanding that using Canvas is just the data collection piece? Some areas require additional information to ensure complete understanding.
- x Counseling and Student Services are working in their area to better implement the use of Canvas for collecting outcomes data.
- x Now that the college has started collecting the data in Canvas, we can start rolling out Assessment V2.

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- The updated Student Services assessment approach is a bit uncomfortable because it is a different process

- Suggestion to remind the college that assessment is not optional. Failure to do so is out of compliance with institutional expectations and accreditation standards.
- Request for a blanket statement. Co-chairs will develop a blanket statement.

    Suggestion to make a request to Program Review to consider returning any program reviews that the assessment section was left blank to the authors or not accepting. Co-chairs will make a request to the Program Review Committee.
- Suggestion to include a link to the available Canvas Outcomes resources on the assessment committee webpage.
- There is still a bit of confusion around how to actually complete the observation even if data was collected and in the Canvas dashboard.
- Suggestion to reach out individually to areas that left it blank and offer support.
- Homework-committee members please discuss with departments

4.2 Assessment Review Common Themes

Request that members note any common themes (gaps, ideas, etc.) or observations in general as they are reviewing the program reviews.

4.3 Accreditation Kick-off April 26th, 9 am-noon

- The Accreditation team sent out a nor-all on Monday with a link to register. Registration is not required to attend but is highly encouraged.

5. Good of the Order

- Assessment review feedback due May 10th.

6. Future Agenda Topics

- Assessment V2 (PLO)
- Assessment Schedules
- Accreditation Alignment (next meeting)
- Assessment Data collected outside of Canvas

7. Adjournment

- 10:30 am

Next Meeting

Date: May 15, 2024

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