



## Norco College Curriculum Committee

November 22, 2016 – 2:00 p.m. to 3:30 p.m.

Norco College Room ST 107

Agenda

### 3. Course Inclusions:

#### A. Agenda and Minutes Approval

#### B. Norco AsieJ 12.35 0 Td ( )Tj EMC /LBody <</MCIanody <</M- (o A)-I4 (MTL (i)-2 o : Td da)4

Rationale for inclusion of the courses below: This course is part of the new Business Information Worker program which Norco would like to adopt.

- a) CAT-1A Business Etiquette (N)
- b) CAT-51 Intermediate Typewriting/Document Formatting (N)





- viii. Course Deletions: None.
- ix. New State Approved Certificates/Degrees: None.
- x. State/Locally Approved Certificate/Degree Modifications: None.
- xi.





E. Announcements: NONE

F. Other Business- Open Hearing: NONE

Next meeting: February 28, 2017

### **Statement of Purpose**

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and

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