

7 " New Discipline: none.

D. New Courses:

Course	Title	Location	Proposal Rationale / Notes
APP 450	Apprenticeship Work Experience	N	Course requires students work as an apprentice and will be used as a general course for a variety of apprenticeship classes, which will allow students to work in a variety of trades
PDS 801	Leadership Skills	MNR	Courses are part of a noncredit certificate.
PDS 802	Supervisory Skills	MNR	Courses are part of a noncredit certificate.
PDS 803	Increasing Productivity	MNR	Courses are part of a noncredit certificate
PDS 804	Motivating Yourself and Others	MNR	Courses are part of a noncredit certificate
PDS 805	Difficult Conversations	MNR	Courses are part of a noncredit certificate
PDS 806	The Art of Negotiating and Collaborating	MNR	Courses are part of a noncredit certificate
PDS 807	Personality Styles and Difficult Relationships	MNR	Courses are part of a noncredit certificate
PDS 808	Critical Thinking, Problem Solving and Decision Making	MNR	Courses are part of a noncredit certificate
PDS 809	Business Writing in a Technological World	MNR	Courses are part of a noncredit certificate
PDS 810	Time Manaou /		Courses are part of a noncredit certificate
PDS 811	High Impact Presentations and Proposals for the Work Place	MNR	Courses are part of a noncredit certificate
PDS 812	Workplace Communication Strategies	MNR	Courses are part of a noncredit certificate
PDS 813	Best Practices in Customer Service	MNR	Courses are part of a noncredit certificate
PDS 814	Closing Techniques That Win the Sale	MNR	Courses are part of a noncredit certificate
PDS 815	Winning Sales Scripts	MNR	Courses are part of a noncredit certificate



- E. New Stand Alone Courses: NONE.
- F. Course Inclusions: NONE.
- G. Course Exclusions: NONE.
- H. Course Deletions:

Course	Title	Location	Proposal Rationale / Notes
ENE 22	Engineering Drawing	N	
ENE 28	Technical Design	N	

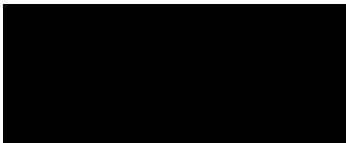
I. Distance Education:

Course	Title	Location	Proposal Rationale / Notes
CHI 1DE	Chinese 1	NR	
CHI 2DE	Chinese 2	NR	

J. Major Course Modifications:

Course	Title	Location	Proposal Rationale / Notes
MUS 32A	Class Piano I	MNR	Add objectives. Update SLOs, content, and textbook
MUS 32B	Class Piano II	MNR	Add objectives. Update SLOs, content, and textbook
MUS 32C	Class Piano III	MNR	Add objectives. Update SLOs, content, and textbook
MUS 32D	Class Piano IV	MNR	Add objectives. Update SLOs, content, and textbook

1. CON-60 Introduction to Construction *N Update text edition, description, objectives, SLOs. * **Still on HOLD** * Not ready.
2. CON-62 Blueprint Reading *N Update text edition, description, objectives, SLOs. * **Still on HOLD**. Not ready.
3. CON-63A International Building Code *N Update COR * **Still on HOLD**. Not ready.
4. CON-64 Office Procedures and Field Inspection *N Update text.-* **Still on HOLD**. Not ready.
5. CON-70 Fundamentals of Soil Technology Change under materials the Uniform Building Code 1997 to International Building Code 2006 * **Still on HOLD**. Not ready.
6. ENE-60 Math for Engineering Technology Include the addition of course objectives and update textbooks * **Still on HOLD**. Needs major revisions from 'Method of Instruction' and the rest of the sections below that.



Program Name	Location	Proposal Rationale / Notes
		These individuals would also benefit from the information in the certificate. This certificate also has broader implications for the workforce as the skills prescribed in the content cross over occupations and employment positions and are valuable to almost anyone who is employed in the marketplace today.

L. State/Locally Approved Certificate/Degree Modifications:

Program Name	Location	Proposal Rationale / Notes
Engineering Graphics Certificate	N	Removal of ENE-22 Engineering Drawing and addition of ENE/ELE-27 Technical Communications.

M. State Certificate/Degree Deletions: NONE.

N. AOE/GE Inclusions: NONE.

O. Information Items:

1. New Courses:

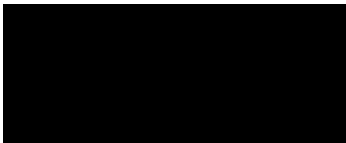
Course	Title	Location	Proposal Rationale / Notes
AIR 50C	Residential Installation	R	
AIR 51C	Commercial and Industrial Refrigeration	R	
AIR 51D	Building Automation and Control Systems	R	
AIR 850D	EPA Preparation and Certification	R	

2. New Stand Alone Courses: NONE.

3. Course Inclusions: NONE.

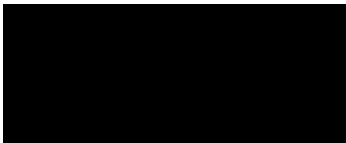
4. Course Exclusions:

Course	Title	Location	Proposal Rationale / Notes
KIN A83	KM		



Program Name	Location	Proposal Rationale / Notes
Emerging Leaders * <u>Non-Credit Certificate</u>	M	Knowledge of leadership is needed across all industries as every industry and occupational field has those who provide leadership to their organizations. In order to meet this area of emphasis, there is a need to provide leadership training for those who are emerging leaders and those who aspire to be leaders in the future.
Sales Techniques * <u>Non-Credit Certificate</u>	M	Data from the Economic Development Agency predicts that sales and related occupations will increase 10.8% from 2014-2024. That increase nets an increase of 15,870 jobs in the Inland Empire. The increase, along with positions vacated by retirements will create a need for qualified sales individuals who have the skills to write a winning sales script and have the knowledge to close a sale. As positions open in sales and related occupations so will the need for individuals who have skills in sales.

Workplace Essentials *



Program Name	Location	Proposal Rationale / Notes
		(CHEA). CHEA is an association of 3,000 degree granting colleges & universities and recognizes institutional and programmatic accrediting organizations. The benefits of postsecondary accreditation with the ACF creates public trust by ensuring established standards, accountability & credibility, higher level of professionalism, up to date & current practices, and marketing tool for recruiting students.

11. State Certificate/Degree Deletions: NONE

12. Discipline Inclusion:

Discipline Name	Location	Proposal Rationale / Notes
PDS Professional Development Studies	R	Adoption of discipline

Next Meeting: September 24, 2019 in room OC 116

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.