NORCO COLLEGE
CURRICULUM COMMITTEE MINUTES
October 11, 2016 - 2:00 pm
ST 107

Brian Johnson chaired the meeting.
Members Present:

Brian Johnson………………………Math and Sciences
Rex Beck…………………………..Business, Engineering & Information Technologies
Dr. Diane Dieckmeyer…………….Vice President of Academic Affairs
Mitzi Sloniger………………..……Communications
Vivian Harris………………………Library
Dr. Dominque Hitchcock…………Arts, Humanities and World Languages
Dr. Carol Farrar……………………Dean of Instruction
Dr. Kevin Fleming…………………Dean of Instruction, Career & Technical Education
Dr. Teresa Friedrich Finnern…….Math and Sciences
Ladylyn Dominquez………………Social and Behavioral Sciences

Members Absent:

Nicholas Franco…………………..Social and Behavioral Sciences
Dr. Monica Gutierrez……………..Math and Sciences
Member representative……………ASNC

Guests: NONE

Committee Support:
Nicole C. Brown………..………..Office of the Dean of Instruction

A. Meeting called to order at 2:07pm

B. Motion to approve October 11, 2016

D. Norco Action Items: Norco College Approval Items for 10/11/16

   1. New Courses: NONE

   2. New Stand Alone Courses: NONE

   3. Course Inclusions: This class has been in the RCC catalog but RCC does not
        plan to offer this course again. There is a community connection. Also, this
        course provides Norco College students another creative writing course:

   a. **ENG-47 Inlandia: Regional Writing about the Inland Empire (N) Motion to
      un-table to discuss: MSC: M. Sloniger, R. Beck.** This is a creative writing
      course that Norco wants to offer. It is a stand-alone course. It doesn't fulfill a GE
      and it is just an elective for CSU. This course needs more discussion. **MSC: R.
      Beck/V. Harris motioned to POSTPONE**.

4. **Distance Education: NONE**

5. **Minor Course Modification: NONE**

6. **Major Course Modification:** The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments, and course materials:

   a. **MUS-30   Class Voice (MNR) * Update COR   MSC: T. Friedrich Finnern/R. Beck. APPROVED.** There is "General Education" outcomes question in the COR. Do we need it? Brian will ask about this question. The answer in META just lists "Yes".

7. **Course Exclusions: NONE**

8. **Course Deletions: NONE**

9. **New State Approved Certificates/Degrees: NONE**

10. **New Locally Approved Certificate: NONE**

11. **State/Locally Approved Certificates/Degrees Modifications: NONE**

12. **State Certificate/Degree Deletions: NONE**

E: Information Items: NONE

F.   Discussion / Information items:

1. META Information: The old CurricUNET is to have public access in META. The objective header is showing with an empty field and a request has been made for them (the IT programmers) to fix it. The login is your @rcc.edu email address and the default password is: ChangeMe1

Faculty are encouraged to review and become familiar with the new META website. They can access it by clicking on the old link, which will automatically reroute the user to the correct webpage. The Distance Education proposals are different on META. To look up DE proposals approved, currently, there is no way to tell which COR is a DE. It was suggested that we ask the programmers for META to put an identifier (DE) on the website list so we can locate the correct course title.

2. POR Modification: The hope is that it can be completed by META in the spring of 2017. The senate stated that not having the word "Course Objective" is OK by the state. We don't want an empty field in the COR. It appears to be showing only in the new courses being created. The issue is that some COR has outcomes listed and some have both objectives and outcomes listed. The issue is the CID problems and getting courses approve. We need consistency. The discussion is that we should have two (Outcomes and Objectives). It is up to the academic senate to make the final decision.

G. Announcements:

1. Rex Beck informed the committee that Nick Franco was asked to work towards transfers agreement for the business disciplines with both Brandon University and Western Governors University. Mr. Franco worked very hard on the negotiations until completion and the business department is very grateful for his efforts. Great job Nick!

2. Moreno Valley Curriculum chair, that MVC is looking into adopting four new certificates that are similar to our courses. There is a possible conflict of interest. Graphic communication (CE 823), Graphic design (CE 822), Computer application (CE 637) and Computer CE (CE 633). The issue is that Norco College has Graphic Design program. The issue is that Norco College was denied a certificate (Medical Secretary) that was similar to one at MVC (Medical Assistance); therefore, does Norco College have any recourse to contest this? What is the process of protocol for a college to adopt a program of study that is offered at another college that might be in conflict or competition?

3. CurricUNET Camp is October 20th! Please discuss this with your departments and looking forward to another successful workshop.

H.   Other Business-Open Hearing: NONE

<mark>**Next Meeting: October 25, 2016. * Room ST 107**</mark>