

# NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

November 22, 2016 - 2:00 pm  
ST 107

Brian Johnson chaired the meeting.

## Members Present:

Brian Johnson.....Math and Sciences  
Rex Beck.....Business, Engineering & Information Technologies  
Mitzi Sloniger.....Communications  
Vivian Harris.....Library  
Dr. Teresa Friedrich Finfern.....Math and Sciences  
Ladylyn Dominguez.....Social and Behavioral Sciences  
Nicholas Franco.....Social and Behavioral Sciences  
Dr. Monica Gutierrez.....Math and Sciences  
Quinton Bemiller..... Arts, Humanities & World Languages  
Dr. Dominique Hitchcock.....Arts, Humanities and World Languages  
Dr. Kevin Fleming.....Dean of Instruction, Career & Technical Education

## Members Absent:

Dr. Carol Farrar.....Dean of Instruction  
Melissa Bader ..... Communications (Alternative)  
Cherise Ortiz ..... ASNC  
Dr. Diane Dieckmeyer.....Vice President of Academic Affairs

## Guests:

**Cathy Brotherton**..... Business, Engineering & Information Technologies

## Committee Support:

Nicole C. Brown.....Office of the Dean of Instruction

- A. Meeting called to order at 2:05pm
- B. Motion to approve November 22, 2016 agenda – Added in discussion items: #2: META Update. MSC: M. Sloniger/ R. Beck. Abstained: M. Bader \*Committee approves.
- C. Motion to approve November 8, 2016 minutes – MSC: R. Beck/ M. Sloniger. Abstained: D. Hitchcock. Committee approves.
- D. Norco Action Items: Norco College Approval Items for 11/22/16
  1. New Courses: None.
  2. New Stand Alone Courses: None.
  3. Course Inclusions: Rationale for inclusion of the courses below: This course is part of the new Business Information Worker program which Norco would like to adopt and can help fill the 20K job openings projected for the next five years.
    - a) CAT-1A Business Etiquette (N) MSC: R. Beck/Q. Bemiller  
\*\*APPROVED\*\*
    - b) CAT-51 Intermediate Typewriting/Document Formatting (N) MSC: R. Beck/Q. Bemiller \*\*APPROVED\*\*
    - c) CAT-90 Microsoft Outlook (N) MSC: R. Beck/Q. Bemiller  
\*\*APPROVED\*\*

4. Distance Education: None.
5. Minor Course Modifications: None.
6. Major Course Modifications:

Rationale for modification to course below: Changing prerequisite to reflect prior completion of or concurrent enrollment in CON-62.

- a) CON-74      Construction Estimating      (N)    MSC: R. Beck/V. Harris  
    \*\*APPROVED\*\*

Rationale for modification to course below: Changing from a 2 unit course to a 3 unit course so that the course can be part of an ADT in English, revising SLOs, expanding content, breaking up lecture and lab, adding sample assignments, and updating texts. The lab hours should be listed as 36, but it is still showing as 18 hours lab in the COR in



- b. Riverside City College
  - i. New Courses: None.
  - ii. New Stand Alone Courses: None.
  - iii. Course Inclusions: None.
  - iv. Distance Education: None.
  - v. Minor Course Modifications: None.
  - vi. Major Course Modifications:

Rationale for modification to course below: to meet CI-D compliance  
 ADJ-12 Introduction to Criminalistics MR

Rationale for modification of the course below: for lecture hour increase: the amount of information added to the course has dramatically increase since the last course revision. The technological advances and changes made by Ford Motor Company to their vehicles in last 10 years has prompt them to revise and increase their own Master Technician Certification Curriculum. This course is part of a new proposed certificate pattern, and must meet industry standards.

AUT-41 Ford Advanced Electronics R

Rationale for modification of course below: The content and objectives of this course has significantly changed due to technical advancements in the automotive industry. This course needs to be modified to reflect those changes.

AUT-43 Ford Automotive Brakes R

Rationale for modification of course below: Update curriculum

AUT-51A Internal Combustion Engines Rebuilding, Gas and Diesel  
 (Upper End) R

Rationale for modification of course below: update curriculum

AUT-53B Automotive Brakes R

Rationale for modification of course below: Update the course.

AUT-54 Automotive Electrical Systems R

Rationale for modification of course below: Course has not been updated in some time; needs to be made current.

AUT-55A Automotive Automatic Transmission/Transaxles R

Rationale for modification of course below: update curriculum

AUT-55B Automotive Manual Drivetrain Systems R

Rationale for modification of course below: curriculum update

AUT-57 Automotive Heating and Air Conditioning R

Rationale for modification to course below: Changing from a 2 unit course to a 3 unit course so that the course can be part of an ADT in English, revising SLOs, expanding content, breaking up lecture and lab, adding sample assignments, and updating texts.

ENG-17A Literary Magazine Production: Beginning NR

Rationale for modification to course below: 3 unit course so that the course can be part of an ADT in English, revising SLOs, expanding content, breaking up lecture and lab, adding sample assignments, and updating texts.

