

Approved Minutes  
Norco College  
Distance Education Committee Meeting  
Thursday, 12/01/16  
12:50PM-1:50PM  
CSS 216

Members Present: Jan Muto, Patty Worsham, Araceli Covarrubias, Carol Farrar, Jason Zamora (student), Karin Skiba, Sandra Popiden, Dan Readd

1. Agenda approved

2. Minutes approved

3. Committee chair update

**4. Online Education Initiative (O.E.I)**

A) Rubric has been adopted by more than 60 colleges

B) Roland Regino, has been approved for 2 course designers for all 3 campuses

C) June 17<sup>th</sup> online teaching conference

D) Faculty needs help not only to navigate their online course but on how to go teaching about it.

E) Should have a rubric for