

Minutes
Norco College
Distance Education Committee
Meeting Tuesday 5/30/17
12:50PM-1:50PM
OC 102

Members Present: Jan Muto, Walter Stevens, Karin Skiba, Jason Parks, Araceli Covarrubias
6 D Q G U D 3 R S L G H Q

1. Agenda approved
2. Minutes approved
3. Committee Leadership & Membership for next year
 - a. Need greater representation from the faculty as a whole
 - b. Need cochair for next year; Jan is willing to chair
 - c. Jason will review online faculty and work with department chairs to identify possible new members/future leaders
 - d. Jan will announce/recruit new members at fall flex and via email
4. Meeting time next year
 - a. Need more than college hour
 - b. Too many conflicts with college hour
 - c. Wednesday afternoon 4-5:15 proposed
 - d. Jan will send Doodle poll to members
5. Online Education Initiative rubric implementation plan
 - a. 2017-18 develop plan and training
 - b. Get funding/support for training
 - i. DoI/VPAA
 - ii. RCCD distance ed office
 - iii. Training schedule at Norco and online
 - iv.

Input on DE proposals request from Curriculum Committee

- D DE committee wants to have input
- E Pass proposals for DE to the DE committee electronically
- F DE committee make a recommendation Curriculum Committee
- G Jan will forward committee discussion to Brian

Adjo X bcc: 1:54 PM

Next meeting: tbd—Wednesday afternoon, first week in September