

Norco College
Distance Education Committee Meeting
Wednesday, 9/20/2017
3:00 PM – 4:15 PM
OC 102

Members Present: Michael Bobo, Daniel Gitau, William Ibekwe, Jan Muto, Sandra Popiden, Dan Reade, Walter Stevens.

Visitors: Natalie Aceves, Sarah Burnett, Carol Miter, Sean Ulbert.

- I. Agenda Approved
- II. Minutes Approved with edits – 6 yeahs, 0 neahs, 4 absentions
 - a. Sandra Popiden added as present at 5/30/17 meeting
 - b. “Adjoined” edited to “Adjourned”
- III. Discussion of Technology Abilities and Limitations
 - a. Online conference technology

- f. Miller expressed his gratefulness for having Ulbert present as a course designer.
- VI. Zoom Pro Account
 - a. Request was made to Sean Ulbert that district consider purchasing license for a Zoom Pro Account to allow for sessions not stuck with 40 minute time limit.

- VII. Input on DE proposals request from Curriculum Committee – Muto
 - a. Chair of Curriculum Committee, Brian Johnson, put forward a request to Muto that DE consider having a role in advising on DE course proposals.
 - b. Johnson also proposed that the DE Committee look over DE course proposal requirements and provide feedback.

- c. Muto expresses her belief that DE consider having a committee member to engage in 15 minute (e

e. Burnett –