## Legacy Committee Retreat October 23, 2015 Minutes 10:30am-12:00pm ST 107

Present: Gustavo Oceguera (Tri

VI. Nomination Process from HR: a. Eric updated the form that HR has used for the Diversity Award Nomination Process. David Mills was awarded 2 years ago and last year nobody was nominated. Committee reviewed nomination process and reviewed form. Some changes were made, will add a category area so that it can have the choice between staff or student. Lisa and Stanley like the fact that there are 3 nomination question and that it will be open for everyone.

b. Tim eline: Patricia Gill said in the past March was feasible due to April being Diversity Awareness month. She thinks it would be a good idea to send an early reminder so that everyone has it in their radar. The process in the past was nominations were filled out, committee reviewed and then sent to Dr. Parnell to make a decision. Committee would like to vote so that Legacy reviews nominees and select top 3 or select the winner and inform Dr. Parnell. Dr. Oceguera will set a meeting with Dr. Parnell to talk about the selection process. A solid plan will be discussed during the next meeting. Eric will submit form to Dr. Parnell and come back to the committee in December.

VII. A. Events: Damon mentioned that T3P had a panel on 10/22 and it was very successful with great discussion items. Lisa and Damon partnered for panel. Dr. Joy DeGruy Read to Succeed book signing will be 11/19/15 in which she speaks for 1 hour, opens Q & A, and signs her book. 11/20/15 the author will be giving a 4 hour training, so far 15 have signed up. Damon will send to Zermeen for ASNC to have the info.

B. Nor co College Legacy hom epage video: Zermeen brought it up during their ICC meeting, the new deadline is 12/17/15 so that students get more time to complete and submit.

C. Legacy Logo: Eric approached a student who is artistic and the student was interested in participating and said he would create something within the next 2 weeks. Jesse Lopez brought a student submission that was done for free. There will be a \$50.00 gift card for the winner. During the December 4<sup>th</sup> meeting we hope to get more submissions and decide.

D. Day of Inclusiveness: Should be on ASNC calendar to help set a date that will not compete with other events. Zermeen will bring timeline for fold-out printing and dates during our next meeting.

E. Diver sity Tree: Facilities has identified a new location, the cost is \$100.00 and the plaque will be moved as well. Dr. Oceguera will work with Dr. Green to get more information about the new location. Zermeen thinks it would be great th year anniversary week and maybe even present the new Legacy logo during this time.

Upcoming Meeting Dates: (4th Friday) 10:30am-12pm in ST 107

October 23