

Grants Committee Meeting Minutes December 11, 2019 12-1:30pm OC 102

Members Present Claudia Garcia, Maureen Sinclair, ~~St~~ Tyler, Paul VanHulle, Caitln Welch, Kevin Fleming

Members Absent Charles Henkel, Max Montano, Tom Wagner, Ruth Jones, Santos, Desiree Wagner

Guests Present Rebecca Crippin, Valorie Piper, Colleen Molko, Britnee Quintana, ~~Mark~~ Hartley, Kaneesha Tarrant, Kaytlyn Blank (on phone)

1. Call to Order: 12:05pm
2. Approval of the 10/21/2019 meeting minutes: (P/vanHulle/M/Sinclair) – Approved
Corrections: None
1 Abstention
3. Approve agenda (All in favor once some changes were made)

Tri-Chair Report:

- x None

Dean of Grant Development & Admin Report

- x District Grants Task Force Update
 - o Potential district Auxiliary (separate legal entity from RCCD Foundation). Will have at will employees, no union representation, solely philanthropic for grants college processes will be honored. Funding & structure have not yet been solidified.

District Grants Office Report

- x None

Action Items

- x College Homeless and Housing Insecure Pilot Program
 - o Received memo from CCCCCO on December 11, 2019. Letter of Intent due January 20, 2020. This is another example of why the process needs to be more timely & responsive. There will be no ISPC or grants committee during this time, so what should the process be?
 - o With California housing prices so high students cannot afford housing and are couch surfing or sleeping in shelters or parks.
 - o 15 schools will be chosen
 - o \$500,000-\$700,000 per year for 3 years with the expectation that the schools will sustain

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indirect amount received from legislative appropriations, or c) the entire indirect amount received from private/foundation gifts above the RCCD Foundation's administrative fee, Norco College shall reinvest 50% of funds back into raising additional funds via the Strategic Development unit to increase our college-wide capacity for external revenue generation. The Executive Cabinet, through our participatory governance process, as appropriate, will allocate the other 50% to college needs/priorities as permissible and outlined above. Thus, the total indirect split for state and federal grant revenue would be 17% District, 41.5% College, and 41.5% Strategic Development, and the total indirect split for all other revenue would be 50% College, and 50% Strategic Development.

- The college shall avoid accounting for, or spending, in direct costs that may need to be returned to the funding agency or may never be realized due to the unspent grant funds by the sponsoring department. Therefore, the process for allocating Norco College's shared indirect will be as follows: At such time the Norco College Business Services Office receives the college's portion of indirect, only then shall the share due Strategic Development and the share due to the college's holding account be transferred into the budget account established for those specific purposes, but not before.

- o Indirect Expenditures & Personnel

- Norco College's current program review, resource allocation, and participatory governance processes are designed for general fund expenditures. Historically, all categorical and/or direct funded

x Approve new committee members
Vote for new TrChair