



Charge		
x	Objective 10.13 - Develop and implement plans for off campus facilities for instructional purposes	
x	Objective 12.1 - Plan and advocate for the general fund budget augmentations needed to meet operational demands to achieve the vision for a more comprehensive college.	
x	Objective 12.2 - Coordinate with RCCD to establish a BAM that allocates funding equitably	
x	Objective 12.4 - Develop 30% of overall budget from non-revenue sources	general fund

Guiding Principles and Assumptions	
The guiding principles for the Resources Council are :	
Accreditation Standards guiding the Resources Council are:	
x	Standard IA, B, C
x	Standard IIIA , B, C, D
x	Standard III.A.9
x	Standard IVA
There is no associated budget with the Council's charge .	

Scope & Expected Deliverables	
<ol style="list-style-type: none"> <li>1. Annually review proposed college budget, including components for the development of the adopted budget, and ensure alignment with the mission, goals, and objectives of the college's Strategic and Education Master Plans</li> <li>2. Annually review the district Budget Allocation Model and provide recommendations for continuous improvement</li> <li>3. Recommend and monitor long-range fiscal plan with consideration of priorities consistent with district and college planning. (Multi-year projections, contingency reserves)</li> <li>4. Reviews State and Federal legislation for local budget impact</li> <li>5. Reviews general fund revenues and expenditures on a quarterly basis</li> <li>6. Communicate, through its members, with the college community on fiscal and physical resource issues and recommendations</li> <li>7. Prioritize annual resource requests for Business Services operational area</li> <li>8. Oversee the development of the College's Safety and Emergency Preparedness Master Plan, and review of the District's Safety and Emergency Preparedness Master Plan every three years.</li> <li>9. Oversee the development of the College's Technology Master Plan, and review of the District's Technology Master Plan every three years.</li> <li>10. Support the implementation of the Facilities Master Plan</li> <li>11. Review the financial, human resource, and facilities impact of potential grant and college development opportunities</li> <li>12. Receive reports from Business Services operational areas</li> </ol>	
In mid-spring of each academic year, the Resources Council will participate separately in dialogue sessions to 1) self - evaluate the effectiveness of their	

### Scope & Expected Deliverables

planning and decision - making processes through the Survey of Effectiveness, 2) self-report on EMP objective progress and appropriate objective assignment, and 3) self - assess the completion of their charter's scope/deliverables during the academic year. In late spring, the Resources Council will receive an executive summary from each standing committee addressing the above three areas for review and discussion at a designated council meeting. The receiving College Council will make recommendations to, and receive recommendations from, the Resources Council based on the results of the self - evaluation to determine if this charter needs to be revised/extended or not. The Resources Council will conduct its evaluation of effectiveness and post an executive summary on the Council's website.

### Membership

The Resources Council will be comprised of 13 members inclusive of representatives of all primary constituency groups and assigned or appointed by their respective representative bodies OR defined membership based upon expertise, title, functional area of responsibility, etc.

- x Vice President Business Services, Chair- – Administrator
- x Administrator with oversight of Grants Development & Administration – Administrator
- x Administrator with oversight of Facilities – Administrator
- x Administrator with oversight of Bus Services– Administrator
- x Administrator with oversight of Police – Administrator
- x Academic Senate Representative ( )–Faculty aculty
- x Faculty Representative–

Roles of Chairs and Members

agenda and facilitating meetings of the  
practices and guidelines for effective facilitation.

Resources Council

based on best

Members are recognized as stakeholders with important expertise and perspectives  
relevant to the strategic charge of the Resources Council that can help to  
achieve the Resources Council