

Norco College
Library Advisory Committee Meeting
May 8, 2018
12:50-1:50pm
CSS 219

Minutes

Members Present: Michael Bobo, Miguel Castro, Damon Nance, Glen Graham, Sara Trujillo, Maureen Sinclair, Jose Sentmanat, Carol Miter, Arezoo Marashi, Araceli Covarrubias, Walter Stevens, Celia Brockenbrough

Members Absent: Joseph DeGuzman, Elisa C. Ruy Beck

Guest: Isaac Nunez

1. Approval of the Minutes -Minutes will be sent out electronically for approval

- x April 24, 2018 meeting minutes will be sent out for approval by ~~note~~.
- x Motion:
- x Second:
- x Approved unanimously:

2. LRC Update (Arezoo Marashi)

- x Arezoo updated the committee in Albert's absence.
 - o The LRC is hiring SI leaders and tutors. We hope to get qualified students before the summer. Forms are available online for instructors to request ~~SI~~ or recommend students.
 - f Arezoo explained students who are interested in becoming tutors are required to take ILA I. The LRC will interview in July. ~~Best~~ students will need to complete ILA I during the summer. ~~Students~~ who are interested in becoming English tutors are required to have English 4 and ILA I. She reminded faculty that if students are recommended as tutors they are required to take ILA I. She advised the committee that LRC is losing many of their English tutors and SI leaders because students are transferring.
 - x Michael commented that although a Humanities tutor is not needed there is a great need for writing tutors. Arezoo stated that the LRC offers walk tutoring in the form of Writing Express and Math Express for students who need assistance.
 - x Issac asked if the LRC reaches out to ~~faculty~~ to request recommendations for tutors. Arezoo explained that faculty have received an email which included the forms and ~~flyer~~. She will also be sending ~~flyer~~ to Mark Hartley to post. An email will also be sent to students.

committee is the brain but the hands are the ones that directly touch the students

f Minutes showing the request for more computers. Faculty needs, i.e. collections, purchasing requisitions. SRC can show evidence of faculty recommendations for SI/tutors. Araceli suggested to present evidence on the tutor training workshop. Purchase requisitions for library databases. Present the syllabus of the ILA I course as evidence. Library Focus Group and survey results could be presented as evidence.

f Some comments from the survey stated that the library staff was rude. It is important to remember that our student employees are primarily the staff that students encounter when they come to the front desk for help. If student employees do not practice customer service: focused on other things; do not seem ready to help; or do not smile; it can be seen as rude. One recent example was of a student that asked a student worker for an item, and they were told we don't have it.

- o Celia shared with the committee that at tomorrow's ISPC meeting the reorganization, which was approved by the Academic Senate, will be presented.

5. Read 2 Succeed Spring 2018 Author Event (Damon Nance)

- x Damon reminded the committee that our Read 2 Succeed Author Event will be on Thursday, May 24 and the event will begin at 12:30 p.m.
- x Celia mentioned the Author Luncheon at 10:30 am that will give veterans an opportunity to build a rapport with the author prior to the event and help them formulate questions.
- x Damon spoke about the previous Read 2 Succeed collaboration with the Veteran's Office. The book was "What It's Like To Go To War" by Karl Marlantes. When it came time to do the student panel event, the veterans were reluctant to speak about their experiences. However, they came through with flying colors in the end. This time Damon got more veteran input about the book/topic from the beginning and they assured they were willing to participate. The book is about the female experience in the military, and male veterans are not always in agreement with the fr w