

Norco College
Library Advisory Committee Meeting
October 9, 2018
12:50-1:50pm
OC 116

Minutes

Members Present: Miguel Castro, Damon Nance, Vivian Harris, Arezoo Marashi, Celia Brockenbrough, Gabriela Cortez, Araceli Hitchcock, Glen Graham, and Maureen Sinclair

Guest: Albert Jimenez

1. Approval of the Minutes (Damon Nance)

- September 11, 2018 meeting minutes were approved by the committee
- Motion: Celia Brockenbrough
- Second: Rex Beck
- Approved unanimously: 1 abstention
- Vivian Harris made a motion to amend the agenda to include our ASNC student report as Item #8. Seconded by Celia. Damon stated that an item called Norco College Student Feedback has been a standing agenda item for several years on the LAC agenda, but due to an oversight, it was left off of today's agenda.

2. LRC Update (Albert Jimenez)

- Albert presented the committee with a sample of a survey conducted where students taking Spanish with Dr. Hitchcock and Professor Covarrubias self-identified what hours they would utilize Spanish tutoring at the LRC. Moving forward the LRC will work with faculty and create surveys to better identify when their students would use tutoring. The survey is another strategy that the LRC has been using with instructors. We are reaching out to disciplines that are not highly impacted as far as tutoring support is needed, such as Spanish. This survey has helped identify when students need tutoring for a particular subject. The survey was piloted this semester. Two faculty leads, Dr. Hitchcock and Araceli, have been kind enough to send this survey out to their discipline. We would like start with faculty in other disciplines and we hope that present faculty

- Sarah asked if students would only come on those specific assigned dates. Albert explained that students would attend on those assigned days and times, which was based on the responses provided on the survey. The survey helped prioritize the requests and they were still able to respond to priorities. Based on the survey the LRC was able to assign a tutor for a conversational activity. Because of the survey they were able to address both student and faculty needs.
- Khalil asked if as faculty he would select the time and Albert explained that it is based on student's needs.

3. Accreditation 2020 and Standard II B Update (Damon Nance)

- Our Accreditation Steering Committee Co Onad1 Tf0ei50 Tf0.001 Tc 0.003 Tw 1.5 0 Td[KEMC /r41 Tcriih

- We are hoping the Academic Senate will draft a resolution in support of the library's need for budgetary resources to provide increased librarian coverage and library open hours for student success and completion.
- LAC members are encouraged to attend the presentation at Academic Senate to help support and answer questions if needed. Damon will e-mail the committee with the details about when and where the presentation to Academic Senate will take place.
- LAC Committee members expressed unanimous support for the presentation and overall stated their belief that the presentation would be well received by Academic Senate.

6. Collection Review (Vivian Harris)

- LAC Committee faculty are encouraged to schedule an appointment to come to the library and review th

8. Norco College Student(s) Feedback

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