

Norco College
Library Advisory Committee Meeting
October 8, 2019
12:50-1:50pm
LIB 108

Minutes

Members Present: Jose Sentmanat, Glen Graham, Gabriela Cortez, Walter Stevens, Arezoo Marashi, Vivian Harris, Damon Nance, Rex Beck, Celia Brockenbrough, Jesus Reyes, Mitzi Slongier, Khalil Andacheh, Carol Miter, Damon Nance, Sabrina Sepulveda, and Cesar Velador

Members Absent: Dominique Hitchcock, Araceli Covarrubias, Maureen Sinclair, Joseph De Guzman, Kris Anderson, Elisa Chung, and Miguel Castro

proud of and to show off in our standard!

4. NetTutor Update (Damon Nance)

- Damon discussed the survey that was shared with the committee last month. The results indicated that the majority of students were not aware of NetTutor. NetTutor is being promoted on a larger scale. The idea of providing a general URL for all students to use was brought up. Damon contacted the vendor and was provided several options. The best option is to create a canvas course shell for ILA-800. At this time, students need to register for ILA-800. ILA-800 is a zero unit, zero cost course that allows students to receive free tutoring and SI learning support services. In the future, we hope students can be automatically registered in ILA-800. NetTutor is embedded into Canvas course shells. So students would be able to access NetTutor in this way regardless if they have an online course or not.
- Currently, we are working on getting a Canvas course shell for the LRC/ILA 800. In the future, as Albert explained, the LRC is looking to create an online LRC offering learning support resources to students 24/7 from any location.
- Walter explained how most courses are web enhanced. Walter suggested visits to department meetings and encourage faculty to use NetTutor to make it available to their students. Celia also suggested that it be done at the Academic Senate, since every department has a representative.
- Glen explained that his frustration is that there are no tutoring and/or SI for CTE. He

6. Institutional Strategic Planning Council (Celia Brockenbrough)

- September 18th ISPC Meeting
 - At the meeting membership was discussed.
 - Celia has been on ISPC for 8 years and will strongly recommend the library continues to have a seat on ISPC.
 - Membership service term is three years. Most of the council members' terms will expire in spring 2020. Nine faculty will be nominated by the Senate to sit on the council.
 - Rapid Resources Review Board has been tabled.
- Information Items
 - Open Dialogue - three major areas of concern
 - Are we following our values?
 - Do we have behavior guidelines for committees and councils?
 - Have we developed a communication loop?
 - District Strategic plan – College takes issue with the statement that says the colleges align with the district. Statement will be taken out or restated.
 - ISPC retreat has been changed from October 25th to October 30th from 12p.m. to 5p.m.
 - Resource request procedure subgroup has been formed.
 - A fair amount of discussion regarding grants. The big issues that the council has with grants is that they should align with the college's strategic plan.
- October 2nd ISPC Meeting
 - Tri-Chair report -
 - The minutes must clearly state that the Mission, Vision, and Core commitments were approved.
 - ISPC norm setting for committee meetings. Do we have rules for engagement making sure not to criticize the person, but the work?

Library provides informational leadership, instruction, access to technology, and learning resources supporting: the mission of the College; the development of lifelong information competency skills; and the overall success of the learning community.

College Mission: Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration. We encourage an inclusive, innovative approach to learning and the creative application of emerging technologies. We provide foundational skills and pathways to transfer, career and technical education, certificates and degrees.