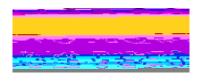
# Program Review Comprehensive Report



### **Program Review - Administrative: Business Services - Admin**

#### **Area Overview**

#### 2014 - 2017

Mission: The mission of Human Resources and Employee Relations is to support Riverside Community College District's students, applicants, employees, and communities by recruiting, developing, and retaining a qualified and diverse work force to build a professional, fair, and inclusive educational environment.

Identify or outline how your unit serves the mission of Norco College: By supporting it's workforce.

List the major functions of your unit: Delivery of core Human Resources services at the College, including: recruitment, retention, training & development, management advisement, resolution of personnel issues, policy interpretation and processing of Title IX complaints.

SAO Assessment: Reflect on the last 3 years of SAO assessment and describe what you've learned.: Faculty and staff have requested that the District Human Resources Liaison increase time spent on campus to 5 days per week.

Attachments:

2014-17 ADMINServices BUSINESS SVCS ADMIN ResourceRequests.xlsx 2014-17 BUSINESS SERVICES ADMINISTRATIVE SAO AdminSvcsUnit.pdf

# Goal: Revise/ Amend the BAM 2.0 to address issues that were unforseen at inception and negatively impact the College.

Goal Status: In Progress

Goal Year(s): 2014 - 2017, 2018 - 2021

Approval Date: 05/01/2018

This Program Goal Supports the selected EMP Goal(s) and Objective(s): Goal 1 Objective 1: Improve transfer preparedness (completes 60 transferable units with a 2.0 GPA or higher).

#### Update on Goal

#### **Updates**

Reporting Period: 2014 - 2017

04/28/2018

Conclusion: Goal Partially Completed

The New Chancellor has requested revisions to the BAM with current conversations underway that center on developing the principles that will underpin a revised BAM

#### Mapping

Educational Master Plan and Strategic Plan Goals and Objectives 2013-2018

Goal 4 - Objective 4.8 - Increase external funding sources which support college programs and initiatives.

Goal 6 - Objective 6.3 - Ensure that resource allocation is tied to planning.

### **Program Review - Administrative: Business Services - Admin**

How do your goals support the Educational Master Plan?: 2,4,6,7

## Program Review Comprehensive