NORCO COLLEGE ANNUAL INSTRUCTIONAL PROGRAM REVIEW

Unit:	BIO, MIC, HES	

Please give the full title of the discipline or department. You may submit as a discipline or department as is easiest for your unit

Contact Person: <u>Barbara Kathleen Moore</u>

Due in deaft: March 15, 2015

Final draft, due: April 29, 2015

Please send an electronic copy to be President; Academic Affairs

Norco: <u>Diane.Dieckmever@norcocollege.edu</u>
If you are CTE: Kevin.Flening@norcocollege.edu



Unit Name:	BIO,	MIC,	HES	
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6. Equipment (including technology) \underline{Not} Covered by Current Budget²

List Equipment or Equipment Repair Needed for Academic Year	*Indicate whether Equipment is for (I) = Instructional or (N) =		Ar	nual TCO	*
Please list/summarize the needs of your unit on your college below.	Non-Instructional				
Please be as specific and as brief as possible. Place items on list in order	purposes	Cost per item	Number Requested	Total Cost	
(rank) or importance.		icelli	requesteu		







Unit Name:BIC), MIC, HES
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9. OTHER NEEDS AND LONG TERM SAFETY CONCERNS not covered by current budget⁵ ** For immediate hazards, contact your supervisor **

List Other Needs that do not fit elsewhere	Annual TCO*				
Please be as specific and as brief as possible. Not all needs will have a cost, but may require a reallocation of current staff time. Place items on list in order (rank) or importance.	Cost per item	Number Requested	Total Cost of Request	EMP Goals	Distance Education
1.Repairs to Microbiology Lab	Unknown	NA	NA	Goal 1	No
Reason: This lab is not holding up well through student use continues.					
Students sometimes spill stains onto the new tiles and when this occurs					
(usually one a year) the tiles are permanently stained. The counter tops					
in this room face similar wear and tear issues.					
2.					
Reason:					
3.					
Reason:					
4.					
Reason:					



Rubric for Annual Instructional Program Review - Part I only

Discipline: Contact Person:

Reviewer: Average Score:

Area of Assessment 0 1 2 3
No attempt some attempt good attempt outstanding attempt



Course	SLO Initial Assessments and	SLOs with Improvements identified	SLOs not needing	SLOs involved in
number and	completed Reports	(Identify the SLO with # of	improvement	Loop-Closing
name		improvements	(assumed loop-	assessment
	(State each SLO e.g., SLO 1)	e.g., SLO 1(1), or SLO 3(0))	closed), with clear	
	-		reasoning as to why	(state SLO and effect)

2. a) How many Program Level Outcome *initial* assessments were you involved in fall 2013 - spring 2014? Indicate a total number per column. Please provide copies of any reports or documents related to these assessments as attachments to this Annual Review, or embed at the end of the document as an Appendix.

AOE (Area of Emphasis)	ADT (Associate for Transfer)	GE (General Education)	Certificate



Scoring Rubric for Annual Program Review of Assessment (Part II only)

Assessment Unit Name:	Average score
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	0	1	2	3	
On-going SLO assessment	No evidence provided	Limited evidence of on-	Clear evidence of on-going	Clear and robust evidence	
and Loop-closing activity		going SLO assessment (1	SLO assessment (at least 1	provided of on-going SLO	
		initial assessment, no loop-	initial and or 1 loop-closing)	assessment (2 initial, and one	
		closing)		loop-closing)	
			2		
	0	1		3	
Attempts to improve	No indication of any changes	No indication of any changes	Evidence of an attempt to	Multiple attempts made to	
student learning	made to any courses, and no	made to any courses and	implement a change in a	implement changes to	
	clarification provided	limited clarification	course provided, or simple	courses, discipline,	
		regarding discipline	clarifying statement	institution, or state specific	
		standards	regarding why no specific	standards, or clear	
			improvement is needed	clarification why no	
				improvement is needed	
	0				
		1	2	3	
Dialogue across the	No dialogue or attempt to	Limited demonstration of	Clear demonstration of	Robust and systematic	
discipline	communicate results	dialogue or communication	dialogue and sharing of	dialogue and communication	
		within the discipline or	assessment within discipline	demonstrated within	
		department	or department	discipline	
				3	
	0	1	2		
Participation in PLO		Engagement in at least 1			

assessment (bonus points averaged into total score)