

NORCO COLLEGE
PROGRAM REVIEW MEETING MINUTES
September 24, 2015
IT 218

Dr.'s Gray and Fleming co-chaired this meeting.

D. Discussion Items:

- 1. Name Change.** Discussion to change the name of Program review to Unit Review. It can better allow us to convince those to do their reviews and looking it as if it is a district unit, then it would get a review. Whether it is administration, instructional, CTE, there can be a big difference between a unit and program review. Please give this some thoughts and talk about your opinion for or against it. Discussion: that we do program review b

F. Norco Program Review Action Items

1. Year Plan

A. Discussion item incorporation:

1. We need to figure out our program review document name.
2. Adjust the forms and rubrics. Need to be completed by December.
3. Work on our timing in returning the reviews.
4. Agree or change the date on when the program reviews will be due.
5. Revisit the data for program reviews that is tied to the forms. (ex. Retention, success, etc.)
6. How annual program review relate to comprehensive program review.
7. The data that is needed for CTE program reviews. Need to integrate it. The issues are the labor market and educational code.
8. We have to work on the reflective component of the research request so we are meeting the ACCJC requirements.
9. We need to remind ourselves of our charge.

B. Timing of reviews: We need to work better on the returning the reviews back more promptly so we can then send the comments to the authors of the program reviews with the comments.

G. Comprehensive Program Review Submissions: NONE

H. Good of the Order: Issues regarding the Program Review site where it looks like there are missing reviews when in fact those were done as Comprehensive Program reviews. Suggestion listing the year (ex. CPR_2015), but it will take you to the correct site.

Meeting adjourned at 3:31 p.m. Next regular Program Review Committee Meeting: October 22, 2015 at 2:00 p.m. until 3:30 p.m.