



Program Review Committee
Minutes for September 28, 2023
2:30- 3:45 pm
Operations Center (OC) 116

Meeting Participants

Committee Members Present

Greg Aycock (co-chair), Svetlana Borissova, Caitlin Busso, Rosalio Cedillo, Araceli Covarrubias, Ashlee Johnson, Starlene Justice, Timothy Mount, Lindsay Owens, Tim Russell (co-chair), Kaneesha Tarrant, and Dana White.

Committee Members Not Present

Quinton Bemiller, Joseph DeGuzman, and Paul VanHulle.

Recorder

Charise Allingham

1. Call to Order

x 2:30 pm

1.1 Welcome

Welcome new members:

- x Rosalio Cedillo, School of Social and Behavior Sciences
- x Dana White, School of Business and Management

2. Action Items

2.1 Approval of Agenda

x MSC (Starlene Justice / Lindsay Owens)

2.1 Conclusion

x Approved by consensus.

2.2 Approval of May 25, 2023, Minutes

x MSC (Starlene Justice / Svetlana Borissova)

2.2 Conclusion

x Approved by consensus.

3. Discussion Item

3.1 Committee Membership

Discussion about current membership and aligning with the new schools' structure.
Current membership language in the charter :

- x An existing mechanism for resources is to submit resource requests through the administrative co-chairs program review unit .

3.3 Review Program Review Process

Program Review Process needs to be reviewed. The Program Review Process will be emailed to the committee for review and suggested updates.

3.4 Program Review Charter

Current status of charter:

- x Report of effectiveness will be submitted to Academic Senate . Academic Senate will review and provide recommendations.

Discussion on the length of the charter ; suggestion that the charter should reflect the length of the strategic plan with an annual review.

- x During the annual review , the annual report of effectiveness and deliverables should be considered.

Suggested Accreditation Standards guiding the Program Review Committee:

- x 1.4. The institution's mission directs resource allocation, innovation, and continuous quality improvement through ongoing systematic planning and evaluation of programs and services.

x

4. Information Items

Motion to extend the meeting by 5 minutes.

x MSC (Ashlee Johnson/Starlene Justice) -approved

4.1 Nuventive 2024 -2027 Platform Introduction

Provided a quick overview of the updated forms and structure in Nuventive.

4.2 Program Review Open Mid -October - March 22nd

5. Good of the Order

6. Future Agenda Topics

x Program Review Rubric

x Program Review Follow -up and Discussions

x Guided Pathways questions for Program Review

7. Adjournment

x 3:51 pm

Next Meeting

Date: October 26, 2023