Norco College
Technology Committee Meeting

March 15, 2018

MINUTES

Present	Absent
Ruth Leal (Co-Chair)	Sergio Quiroz (ASNC)
Damon Nance (Co-Chair)	Kim K. Kamerin (AHWL)
Lenny Riley (DOI)	Daren Koch (Tutorial)
Grisel Davila (ASNC)	Vanessa Acosta (A&R)
Cathy Brotherton (CIS/BEIT)	
Janet Frewin	

	st
James Finley (CIS/GAM)	Alex Zadeh (Network)
Daniel Lambros (IMC)	James Reeves (Business Services)

1. Call to Order 12:50 p.m.

2. Consent Calendar- Ruth Leal

    a. February 15, 2018 Minutes were reviewed.

    Motion (Frewing/Sloniger). Two abstentions. Approved.

3. Technology Plan – Ruth

    a. Subcommittees Report - Ms. Leal provided an update regarding the subcommittees.

        i. Goal #1 – The committee discussed Lynda.com and the need to prepare a satisfaction survey for students. The committee has always gotten good feedback from the students and Lynda.com is promoted on social media, digital signs and GradGuru and with posters in the LRC, Student Life, etc. We currently have 3,377 students on Lynda.com.

        ii. Goal #6 – An updated inventory is needed. The subcommittee will coordinate with TSS to obtain an updated inventory for labs, classroom podium computers, conference rooms, and offices. We need to update the refresh plan with updated inventory information. It is not feasible to put forward a refresh recommendation this year without an updated inventory.

        iii. Goal #7 – The committee reviewed the Technology Survey for any changes/additions and then decided to launch it before spring break instead of after as was the timeline in previous years. The committee decided to add to the student survey a question about if students are using/aware of the Office 365 apps. On the faculty survey, it was determined to change name in section to Game Development, since that aligns with the program name and

add Interactive Board and VR/AR. In question nine, to remove none of the