



students new to online learning may not know how to responsibly use the many communication tools located in Canvas. Let's provide clear guidelines to help students realize this is not social media. Academic conversation should be open, honest, polite and thoughtful to foster a genuine learning community.

**B. Broaden** your instruction by including a variety of learning experiences and opportunities. Online education is asynchronous and dynamic. The technology allows students to interact with the Internet as a research laboratory as well as to collaborate with one another. Consider small, consistent lessons during the week based upon your weekly schedule. If you have a Monday-Wednesday or Tuesday-Thursday, keep continuity by posting announcements, discussions, assignments or hosting office hours. Online education is not just lecturing via Zoom. Variety and creativity increase student enjoyment which piques interest and promotes success.

**C. Collaborate** with colleagues in your discipline, department or school to explore ways your virtual neighborhood can be enhanced over the next week ahead.

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