

## **Senate Overview of the 2014-2015 Assessment Survey of the Senate and its Standing Committees**

According to the Strategic Plan and Process, 2013-2018, one of the evaluation procedures Norco College utilizes is The Annual Survey of Effectiveness of Academic Senate and Senate Standing Committees. In October of each academic year, each standing committee and the Academic Senate will participate separately in dialogue sessions to evaluate the effectiveness of their planning and decision-making processes during the previous year.

The Academic Senate will receive an executive summary from each standing committee for review and discussion at the last Academic Senate meeting in November. The Academic Senate will make recommendations to and receive recommendations from each of the standing committees based on the results of the evaluation and discussion.



respondents this year (76) was signific

For the Academic year 2014-2015

*Recommendations from the standing committees and Academic Senate based on the discussion of this data:*

1. The Senate and all the Senate's standing committees discussed the results of the Annual Survey of Effectiveness. Some of the recommendations made were as follows:
  - a. Norco Academic Senate:  
Would like to talk about communication with subcommittees, faculty departments and district meetings.

you have a clear understanding of the structure and purpose of this committee? 75% YES, 25% SOMEWHAT Q3. Are agenda's and minutes provides electronically prior to the committee meetings? 100% YES Q4. Are the agenda items usually completed within the meeting time? 100% YES Q5. Are committee members given adequate information to make informed recommendations and decisions? 100% YES Q6. Please rate your level of agreement with the following statements: • All members are encouraged to be actively involved. 75% Strongly Agree, 25% Agree • Discussions are collegial, and differing opinions are respected. 75% Strongly Agree, 25% Agree • Participation in the committee is meaningful and important to me. 75% Strongly Agree, 25% Agree.

The committee charge is understood and the members work towards fulfilling the charge. 75% Strongly Agree, 25% Agree • The purpose of the committee aligns well with the college mission. 75% Strongly Agree, 25% Agree • Overall I am satisfied with the committee performance. 75% Strongly Agree, 25% Agree 4 Q7. Do you regularly communicate with the members of the constituent groups you represent regarding key items discussed and actions taken during committee meetings? 100% YES Q8.

Is there something that you would recommend to help the committee function more effectively?

More frequent trainings (monthly) on different curriculum related topics.

Certain discussions should be made by the college curriculum committee without having to be approved by the district curriculum committee. Q9.

Please make suggestions on how this evaluation (survey) could be improved. NO Responses from Curriculum Committee

e. Distance Education Committee:

Senate completed an TfMCID 8-BDC BT/F5 11.04 Tf1 3(p)13( Tm[S]46.04 Tf1 0(703 BT



Two additional Senate sub-committee special meetings have been added to the Senate yearly schedule, Nov. 30, 2015 and May 23, 2016, where only committee reports will be discussed.

Even though the Academic Senate should receive an executive summary from each standing committee for review, only minutes of meetings where the survey results were discussed were submitted. The possibility of creating a standard report shell of the Analysis of Effectiveness Survey Results for committee chairs to fill and submit will be discussed.