Developed by the Institutional Strategic Planning Council (ISPC), the following guiding principles and procedures are designed to provide clarification and direction to the committees and councils that support the strategic planning processes at Norco College

Major decisions made by the planning councils should move forward to the ISPC for consideration.

Urgent committee matters or those which need a recommendation for

which no recommeAs with other programs, Transfer Degrees (also known as TMC's) mu approved by the ISPC.

Though in most instances, items are moved from a committee to eit Senate or a planning council, committees may also bring items direc the ISPC with approval of the ISPC co-chairs.

Standing committees of the senate will make regular reports to the S Other standing committees, including the Senate, will make regular to the ISPC during each primary term, based upon a rotation.

Students will be represented on all committees unless mutually agree upon by the committee and ASNC.

Co-chairs of standing committees of the Senate are elected by those committees and are co-chaired by an administrator. Other standing

committees will elect a staff or faculty chair and have an administrative cochair.

• It is recommended that the committees publish their agendas to the nor-all listserv 3 days prior to the date of their meeting.

Minutes and agendas will be posted to the website. Minutes will follow the agreed upon college template structure.